

# **CUSD Board of Education**

## **Regular Meeting Agenda**

**Chico City Council Chambers**

**October 15, 2014**

**CLOSED SESSION – 5:00 P.M.**

**REGULAR BOARD MEETING – 6:00 P.M.**



## **Board Members**

**Dr. Kathleen Kaiser, President**

**Dr. Andrea Lerner Thompson, Vice President**

**Eileen Robinson, Clerk**

**Elizabeth Griffin, Member**

**Linda Hovey, Member**

**Kelly Staley, Superintendent**

This Agenda is Available at:  
Chico Unified School District  
1163 E. 7<sup>th</sup> Street  
Chico, CA 95928  
(530) 891-3000  
Or Online at:  
[www.chicousd.org](http://www.chicousd.org)

Posted: 10/10/14

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

### **INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

#### **CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

#### **STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

#### **PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

#### **PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

#### **WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

#### **COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

#### **AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: [www.chicousd.org](http://www.chicousd.org).

# **CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

Regular Meeting – October 15, 2014

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers  
421 Main Street, Chico, CA 95928

## **AGENDA**

### **1. CALL TO ORDER**

- 1.1. Public comment on closed session items

### **2. CLOSED SESSION**

#### **2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Dave Scott, Asst. Superintendent

#### **2.2. Liability Claim**

Pursuant to Government Code §54956.95

Claimant: 150037

#### **Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

#### **2.3. Conference with Legal Counsel**

Anticipated Litigation

Significant exposure to litigation

pursuant to Government Code

Section 54956.9(d)

(One Potential Case)

#### **Attending:**

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Kevin Bultema, Assistant Superintendent

Dave Scott, Assistant Superintendent

David Koll, Director

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*

### **3. RECONVENE TO REGULAR SESSION**

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

### **4. STUDENT REPORTS**

### **5. SUPERINTENDENT'S REPORT AND RECOGNITION**

### **6. ANNOUNCEMENTS**

### **7. ITEMS FROM THE FLOOR**

### **8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

- 8.1. District
- 8.2. CSEA
- 8.3. CUTA
- 8.4. CUMA – CUMA will only report if there is something new to report.

### **9. CONSENT CALENDAR**

#### **9.1. GENERAL**

- 9.1.1. Consider Approval of Minutes of Regular Session on September 17, 2014, and Special Session on October 1, 2014
- 9.1.2. Consider Approval of Items Donated to the Chico Unified School District

#### **9.2. EDUCATIONAL SERVICES**

- 9.2.1. Consider Expulsion of Students with the following IDs: 60845, 65755, 77286, 81619
- 9.2.2. Consider Approval of the Field Trip Request for the 5<sup>th</sup> Grade GATE Students to Attend the "Age of Sail" at Hyde St. Pier in San Francisco, CA from 4/30/15-05/01/15

- 9.2.3. Consider Approval of Field Trip Request for CHS FFA Students to Attend the National FFA Convention in Louisville, KY from 10/29/14 to 11/01/14
- 9.2.4. Consider Approval of Consultant Agreements (3) with: NCBOA Chico/Yuba; NSCOA (Chico Grapplers Association); and GSSRA for Officials for Chico High Athletic Events
- 9.2.5. Consider Approval of Consultant Agreement with GSSRA for Officials for Pleasant Valley High Athletic Events
- 9.2.6. Consider Approval of Consultant Agreements (7) with: Professional Tutors of America; Club Z; Future Stars Tutoring Services (formerly dba 100 Percent Learning Center); Community College Foundation; A+ Educational Centers; Boys 2 Men Girls 2 Women; and Achieve High Points to Provide Tutoring to Students Requesting State-Required Supplemental Services
- 9.2.7. Consider Approval of Consultant Agreement with Foley Jones and Associates to Provide Evaluation Services for the Carol M. White Physical Education Program (PEP) Grant
- 9.2.8. Consider Approval of Obsolete Textbooks
- 9.2.9. Consider Approval of Inspire School of Arts and Sciences Graduation Requirement Change
- 9.3. BUSINESS SERVICES
  - 9.3.1. Consider Approval of Accounts Payable Warrants
- 9.4. HUMAN RESOURCES
  - 9.4.1. Consider Approval of Certificated Human Resources Actions
  - 9.4.2. Consider Approval of Classified Human Resources Actions

#### **10. DISCUSSION/ACTION CALENDAR**

- 10.1. EDUCATIONAL SERVICES
  - 10.1.1. Information: Computers for Classrooms – Status Report (Jason Gregg)
  - 10.1.2. Information: Accountability Progress and CAASPP Results Update (Michael Morris)
  - 10.1.3. Discussion/Action: Resolution 1262-14, Red Ribbon Week Proclamation (David Scott, Assistant Superintendent)
- 10.2. BUSINESS SERVICES
  - 10.2.1. Discussion/Action: 2013-14 Unaudited Actual Financial Statements (Kevin Bultema)
  - 10.2.2. Discussion/Action: Phase 1D Cable Infrastructure Upgrades at Bidwell Jr. High Facilities Master Plan Quick Start Technology Project (Julia Kistle)
  - 10.2.3. Discussion/Action: Bidwell Jr. High Modernization Project (Julia Kistle)
  - 10.2.4. Discussion/Action: Chico Jr. High New Science Building and Modernization Project (Julia Kistle)
  - 10.2.5. Discussion/Action: Marsh Jr. High New Science Building Project (Julia Kistle)
- 10.3. HUMAN RESOURCES
  - 10.3.1. Discussion/Action: Student Calendar (Bob Feaster)

#### **11. ITEMS FROM THE FLOOR**

#### **12. ANNOUNCEMENTS**

#### **13. ADJOURNMENT**

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MINUTES

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**1. CALL TO ORDER**

At 5:00 p.m. Board President Kaiser called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Kaiser, Thompson, Robinson, Hovey

Absent: Griffin

**1.1. Public comment on closed session items**

There were no public comments.

**2. CLOSED SESSION****2.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

**2.2. Liability Claim**

Per Government Code §54956.95

Claimant: 140186

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

**3. RECONVENE TO REGULAR SESSION****3.1 Call to Order**

At 6:05 p.m. Board President Kaiser called the Regular Meeting to Order.

**3.2 Report Action Taken in Closed Session**

Board President Kaiser announced the Board had been in Closed Session and Claimant 140186 was denied by a 4:0 vote (Ayes: Kaiser, Thompson, Robinson, Hovey, with Board Member Griffin absent).

**3.3 Flag Salute**

At 6:07 p.m. Board President Kaiser led the salute to the flag.

**4. STUDENT REPORTS**

At 6:08 p.m. Superintendent Staley introduced BJHS/PVHS Music Teacher Ryan Heimlich who led members of the BJHS Band, the PVHS Choir and the PVHS Band in two musical presentations each.

**5. SUPERINTENDENT'S REPORT**

At 6:24 p.m. the Superintendent's Award for August was presented to Music Teacher Ryan Heimlich by Principals Judi Roth and John Shepherd and to BJHS Attendance Clerk Ann Castle by Principal Judi Roth. The Superintendent's Award for September was presented to CHS Chemistry Teacher Jenelle Ball by Principal Jim Hanlon and to Alternative Education Office Manager Carol Burns by Principal David McKay.

**6. ANNOUNCEMENTS**

At 6:35 p.m. Board President Kaiser announced she would be attending the 2<sup>nd</sup> Annual STEM Conference in San Diego and presented information on the League of Women Voter's Candidate Forums scheduled for September 22 and 24.

**7. ITEMS FROM THE FLOOR**

At 6:38 p.m. There were no items from the floor.

**8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

At 6:38 p.m. The Board received a report from Assistant Superintendent Bob Feaster for the District. CSEA, Chapter 110 President Susie Cox and CUMA Co-President Tim Cariss stated they had nothing new to report. There was no representative from CUTA.

**MINUTES****9. CONSENT CALENDAR**

At 6:42 p.m. Board President Kaiser asked if anyone would like to pull a consent item for further discussion. Board Vice President Thompson pulled Items 9.2.3. and 9.2.9. Board Vice President Thompson moved to approve the remaining Consent Items; seconded by Board Member Hovey.

**9.1. GENERAL**

- 9.1.1. The Board approved the Minutes of Regular Session on August 20, 2014, and Special Session on September 3, 2014
- 9.1.2. The Board approved the Items Donated to the Chico Unified School District

<b>Donor</b>	<b>Item</b>	<b>Recipient</b>
PG&E	\$60.00	Loma Vista
Ranjan Patel	Case of Kleenex @ \$50.00	Marsh Jr. High
Teresa Gisske	\$100.00	Chico High Choir
Glisske Insurance Svc		
William R. Johansen	Yamaha Receiver @ \$300.00	Chico High
Reg Hayes	Stained Glass @ \$8,000.00	Chico High
Gail Lang	Student Industry	Pleasant Valley High
efoodhandler.com	Certifications - \$1,200.00	

**9.2. EDUCATIONAL SERVICES**

- 9.2.1. The Board approved the Field Trip Request for Rosedale Sixth Graders to Attend Science Camp at Lassen Volcanic National Park from 10/09/14-10/10/14
- 9.2.2. The Board approved the Field Trip Requests for BJHS, CJHS, CHS, FVHS and PVHS Students to Attend the Leadership Conference in Richardson Springs from 10/01/14-10/02/14
- 9.2.3. This item was pulled for further discussion
- 9.2.4. The Board approved the Consultant Agreement with Sandra Waterhouse to Meet the Specific Requirements of the YouthBuild Program
- 9.2.5. The Board approved the Consultant Agreement with Kevin Clark to Increase Language Acquisition and Academic Learning Skills of English Language Learners per Program Improvement Requirements
- 9.2.6. The Board approved the Consultant Agreement with Family Behavior Solutions to Provide Behavioral Consultation and Follow-up of Selected Students
- 9.2.7. The Board approved the Consultant Agreement with Foley Jones and Associates to Provide Evaluation Services for the Carol M. White Physical Education Program (PEP) Grant
- 9.2.8. The Board approved the Nord Country School Material Change to Add 7<sup>th</sup> and 8<sup>th</sup> Grade
- 9.2.9. This item was pulled for further discussion

**9.3 BUSINESS SERVICES**

- 9.3.1. The Board approved the Accounts Payable Warrants
- 9.3.2. The Board approved the Notice of Completion for 2014 Loma Vista Portables
- 9.3.3. The Board approved the Marsh Jr. High School Multipurpose Building Project

**9.4 HUMAN RESOURCES**

- 9.4.1. The Board approved the Certificated Human Resources Actions

<b><u>Employee</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Comment</u></b>
<b><u>Temporary Appointments 2014/15</u></b>			
Evans, Nicholas	Elementary	8/25/14-6/4/15	0.2 FTE
Rivera, Jena	Elementary	8/14/14-6/4/15	0.2 FTE (in addition to current 0.7 FTE temporary assignment)

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Winslow, Melanie	Elementary	8/19/14-6/4/15	0.4 FTE
Yuill, Michelyn	Elementary	8/22/14-6/4/15	0.2 FTE

**Probationary Appointments 2014/15**

Tineo, Gladys	Special Education	8/26/2014	1.0 FTE Probationary 1
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**Temporary Release**

Krieger, Jessica	Elementary	9/1/14	0.1 FTE Temporary Release
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**Retirements**

Dunsmoor, Jeanine	Secondary	9/2/2014
Larsen, Jan	Elementary	6/30/2014

**Coaching Appointments – Fall 2014/15**

<u>Employee</u>	<u>Position</u>	<u>School</u>	<u>Season</u>
Alvistur, Jason	Varsity Football	Chico High	Fall
Andrew, Nick	Freshman Football	Pleasant Valley	Fall
Beehner, Alex	JV Girls Volleyball	Pleasant Valley	Fall
Bishop, Roy	Freshman Football	Chico High	Fall
Brooks, Richard	Varsity Girls Tennis	Chico High	Fall
Carlsen, Kyle	Freshman Assistant Football	Pleasant Valley	Fall
Carr, Jeff	JV Football	Pleasant Valley	Fall
Carton, Robert	JV Assistant Football	Chico High	Fall
Colwes, Curtis	JV Football	Chico High	Fall
Cooley, Mark	Varsity Football	Pleasant Valley	Fall
Ehrhart, Dene	Varsity Swim	Chico High	Fall
Faith, Cassandra	Varsity Assistant Swim	Chico High	Fall
Fegley, Thomas	Varsity Girls Golf	Pleasant Valley	Fall
Feingold, Scott	Varsity Girls Tennis	Pleasant Valley	Fall
Fichter, Courtney	JV Volleyball	Chico High	Fall
Flory, Bill	Varsity Hockey	Pleasant Valley	Fall
Girt, Kevin	Varsity Cross Country	Chico High	Fall
Graber, Phillip	Varsity Assistant Cross Country	Chico High	Fall
Haley, Bill	Freshman Assistant Football	Pleasant Valley	Fall
Henderson, Donna	Head Cheer	Pleasant Valley	Fall
Henderson, Erika/	Assistant Cheer	Pleasant Valley	Fall
Dunn, Alexis	(Split position)		
Huber, Kelly	JV Girls Tennis	Chico High	Fall
Kemp, Rich	JV Assistant Football	Chico High	Fall
Keyawa, Deanna	JV Hockey	Chico High	Fall
Kringer, Julianna	Assistant Cheer	Chico High	Fall
Lee, Whitney	Freshman Girls Volleyball	Pleasant Valley	Fall
Linnert, Randi	Varsity Girls Golf	Chico High	Fall
Lockhart, Christine	Varsity Swim	Pleasant Valley	Fall
Martin, Carissa	JV Girls Tennis	Pleasant Valley	Fall
Miller, Michael	Varsity Assistant Football	Chico High	Fall
Mitchell, John	Varsity Girls Volleyball	Pleasant Valley	Fall
Mojica, Gilberto	Varsity Assistant Football	Pleasant Valley	Fall
Olsen, Gayle/ George,	Varsity Cross Country	Pleasant Valley	Fall
Thomas	(Split position)		
Ordorica, Christina	Varsity Volleyball	Chico High	Fall
Pollak, Darcy	Varsity Hockey	Chico High	Fall
Scanlon, Brendan	Varsity Assistant Cross Country	Pleasant Valley	Fall
Shahrok, Brittany	Freshman Girls Volleyball	Chico High	Fall
Simpson, Garrick	Freshman Assistant Football	Chico High	Fall
Souza, Ron	Varsity Assistant Football	Pleasant Valley	Fall

## MINUTES

Stephens, Paul	JV Cross Country	Chico High	Fall
Tindill, Teresa	Head Cheer	Chico High	Fall
Volk, Stefanie	JV Hockey	Pleasant Valley	Fall
Vought, Michael	JV Cross Country	Pleasant Valley	Fall
Wisdom, Kevin	Varsity Assistant Football	Chico High	Fall
Yost-Bremm, Jesse	JV Assistant Football	Pleasant Valley	Fall

**9.4.2. The Board approved the Classified Human Resources Actions**

<b>ACTION NAME</b>	<b>CLASS/LOCATION/ ASSIGNED HOURS</b>	<b>EFFECTIVE</b>	<b>COMMENTS/PRF #/ FUND/RESOURCE</b>
<b>APPOINTMENT</b>			
Aiken, Holly	Instructional Assistant/ Citrus/3.3	9/02/2014	Vacated Position/184/ Categorical/9117
Alexander, Ann	IPS-Classroom/Citrus/6.0	9/02/2014	Vacated Position/34/ Special Ed/6501
Baker, Iris	LT Transportation Special Ed Aide/Transportation/4.5	6/06/2014- 12/06/2014	During Absence of Incumbent
Blee, Ellen	IA-Special Education/ Marigold/5.0	8/18/2014	Vacated Position/204/ Special Ed/6500
Chavez, Susana	IA-Special Education/ Citrus/3.0	8/27/2014	Vacated Position/154/ Special Ed/6500
Connaughton, Anna	Parent Classroom Aide- Restr/Neal Dow/3.0	8/18/2014	Vacated Position/334/ Categorical/0500
Denning, Richard	Custodian/BJHS/8.0	9/04/2014	Vacated Position/310/ General/0000
Glende, Tina	IA-Special Education/Emma Wilson/2.5	8/19/2014	Vacated Position/153/ Special Ed/6500
Gonzalez, Christopher	IA-Computers/Neal Dow/5.0	9/09/2014	Vacated Position/287/ Categorical/3010
Haston, Michaela	IPS-Hearing Impaired/Deaf/ Inspire/6.5	8/19/2014	New Position/311/ Special Ed/6500
Oman, Nicholas	Telecommunications Specialist/M & O/8.0	8/26/2014	Vacated Position/299/ Maintenance/8150
O'Marah, Stewart	Custodian/MJHS/8.0	9/08/2014	Vacated Position/319/ General/0000
Rothenberger, Joel	SMW-Electrician/M & O/8.0	8/19/2014	Vacated Position/254/ Maintenance/8150
Schoon, Keli	IA-Special Education/ Marigold/2.5	8/18/2014	Vacated Position/203/ Special Ed/6500
Simon, Laurette	IPS-Healthcare/Citrus/5.0	8/18/2014	Vacated Position/90/ General/0000
Smith, Alice	IPS-Classroom/Hooker Oak/4.0	8/20/2014	Vacated Position/35/ Special Ed/6501
Smith, Alice	IPS-Classroom/Hooker Oak/2.0	8/20/2014	Vacated Position/36/ Special Ed/6501
Smith, Melanie	Sr Office Assistant/ FVHS/8.0	9/08/2014	Existing Position/51/ General/0000
Teran, Robert	Custodian/CJHS/8.0	9/09/2014	Vacated Position/39/ General/0000
Williams, Erich	Custodian/Chapman/8.0	8/18/2014	Vacated Position/318/ Maintenance/0000



## MINUTES

Zambello, Giancarlo	Campus Supervisor/ MJHS/1.0	8/19/2014	Vacated Position/216/ General/0000
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**PROMOTION**

Gregory, Kenneth	Transportation Coordinator/ Transportation/8.0	8/25/2014	Vacated Position/256/ Transportation/7230 & 7240
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**VOLUNTARY REDUCTION IN HOURS**

Matthews, Amber	Cafeteria Cook Small School/Forest Ranch/4.0	8/18/2014	Existing Position
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**LEAVE OF ABSENCE**

Amezquita-Perez, Angelica	Cafeteria Assistant/CHS/2.0	8/18/2014- 2/18/2015	Per CBA 5.3.3
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Dorn, Kayla	Cafeteria Assistant/CHS/2.0	8/18/2014- 10/19/2014	Per CBA 5.12
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Garrison, Grant	Custodian/PVHS/8.0	8/11/2014- 2/11/2014	Per CBA 5.12
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John, Christen	Cafeteria Assistant/PVHS/3.0	8/19/2014	Early Return
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Ludlow, Debra	IPS-Healthcare/Forest Ranch/6.0	8/15/2014	Early Return
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**RESIGNATION/TERMINATION**

Bremm, Jesse	IPS-Healthcare/PVHS/6.0	8/15/2014	Voluntary Resignation
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Brock, Linda	Instructional Assistant- Elementary Guidance/ Marigold/4.0	8/22/2014	PERS Retirement
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Brock, Linda	Instructional Assistant- Elementary Guidance/ McManus/2.5	8/22/2014	PERS Retirement
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Employee #13040		8/19/2014	Released during Probation
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McKey, Elizabeth	Baker Assistant/Bakery/4.0	8/29/2014	Voluntary Resignation
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McKey, Elizabeth	Cafeteria Assistant/PVHS/2.0	8/29/2014	Voluntary Resignation
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Medina, Emily	IPS-Classroom/Head Start/3.2	8/12/2014	Voluntary Resignation
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Shannon, Jocelyn	IPS-Healthcare/CJHS/3.5 & 3.0	9/12/2014	Voluntary Resignation
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Zink, Lindsey	IPS-Healthcare/Loma Vista/4.0	8/12/2014	Voluntary Resignation
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Zink, Lindsey	IPS-Classroom/Loma Vista/2.0	8/12/2014	Voluntary Resignation
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**RESIGNED ONLY POSITION LISTED**

Alexander, Ann	IPS-Classroom/Hooker Oak/3.0	9/01/2014	Increase in Hours
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Gregory, Kenneth	School Bus Driver-Type 2/Transportation/5.8	8/24/2014	Promotion
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Smith, Alice	IPS-Classroom/LCC/3.5	8/19/2014	Increase in Hours
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Smith, Melanie	Sr Office Assistant/FVHS/6.0	9/07/2014	Increase in Hours
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**(Consent Vote)**

AYES: Kaiser, Thompson, Robinson, Hovey

NOES: None

ABSENT: Griffin

**MINUTES****10. DISCUSSION/ACTION CALENDAR****ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.2.3. Consider Approval of the Field Trip Request for the CHS A Cappella Choir to Attend an Invitational Music Festival in New York City from 03/24/15-03/29/15**

At 6:42 p.m. Board Vice President Thompson stated she had pulled this item to introduce CHS Music Teacher Sue Delgado and commend her on her wonderful work. All Board members congratulated Ms. Delgado and her students for achieving this honor and thanked Sue for the work she has accomplished. Board Vice President Thompson moved to approve the Field Trip Request to attend the Invitational Music Festival in New York City; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Hovey

NOES: None

ABSENT: Griffin

**9.2.9. Consider Approval of Charter School Annual Site Visit Reports**

At 6:50 p.m. Board Vice President Thompson stated she had pulled this item to ask if all Charter Schools had received copies of the final reports. Director John Bohannon stated although Charters had helped in writing the reports, they had not seen the final report until today. Director Bohannon distributed a copy of the revised Site Visit Reports with the minor revisions received from the Charters highlighted. Board Vice President Thompson moved to approve the revised Charter School Annual Site Visit Reports; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Robinson, Hovey

NOES: None

ABSENT: Griffin

**10.1. EDUCATIONAL SERVICES****10.1.1. Public Hearing/Discussion/Action: Resolution 1259-14, Certification of Provision of Standards-Aligned Instructional Materials**

At 6:55 p.m. Director Joanne Parsley presented information on Resolution 1259-14. At 6:56 p.m. the Public Hearing was Opened. No comments were received. At 6:57 p.m. the Public Hearing was Closed. Board Member Hovey moved to approve Resolution 1259-14; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Hovey

NOES: None

ABSENT: Griffin

**10.1.2. Discussion/Action: CUSD Representative on Inspire Board**

At 6:58 p.m. Director John Bohannon reviewed the discussion held at the September 3 Board meeting and noted that Board Clerk Robinson had volunteered to be the CUSD Representative on the Inspire Board. Board Vice President Thompson thanked Eileen for her willingness to serve and moved to approve Eileen Robinson as the CUSD Representative on the Inspire Board; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Robinson, Hovey

NOES: None

ABSENT: Griffin

**10.1.3. Discussion/Action: Moving Sixth Grade to Middle Schools**

At 7:00 p.m. Director John Bohannon noted that at the October 23, 2013, Special Board Meeting, the CUSD Board had approved the move of sixth grade to the junior high schools to create 6<sup>th</sup>-8<sup>th</sup> grade middle schools by the 2015-2016 school year. Director Julie Kistle presented an update on the work needed to ensure the junior high facilities are ready for the additional students, and stated the facilities would not be ready until the 2016-17 school year. Director John Bohannon presented an

**MINUTES**

update on the processes the Educational Services team had been involved in to ensure an educationally sound program. He presented the Board with two options: 1) re-instituting a sixth grade optional program in 2015-2016 with a full move following in 2016-17; or 2) pushing back the start of the entire move to the 2016-2017 school year. Principals Jay Marchant, Judi Roth, and Pedro Caldera all agreed they would prefer to have the entire move pushed back to the 2016-17 school year when the facilities were ready. Board Member Hovey moved to postpone the move of the 6<sup>th</sup> grade to middle school until 2016-17; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Hovey

NOES: None

ABSENT: Griffin

**10.2. BUSINESS SERVICES****10.2.1. Public Hearing/Discussion/Action: Information on the August 2014 Developer Fee Study and Government Financial Strategies; and****Adoption of Resolution No. 1260-14 Regarding Establishing an Impact Fee on Residential and Commercial-Industrial Development**

At 7:32 p.m. Director Julie Kistle provided background information and introduced Keith Weaver, with Government Financial Strategies, Inc., who presented a PowerPoint on the Developer Fee Justification Study. At 7:53 p.m. the Public Hearing was open. At 7:54 p.m. the Public Hearing was closed. Board Vice President Thompson moved to approve the study and the adoption of Resolution 1260-14; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Hovey

NOES: None

ABSENT: Griffin

**10.2.2. Discussion/Action: Resolution 1261-14, Eligibility Renewal Application for State and Federal Surplus Property Program and Authorized Signatures**

At 7:55 p.m. Assistant Superintendent Kevin Bultema presented information on Resolution 1261-14. Board Member Hovey moved to approve Resolution 1261-14; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Hovey

NOES: None

ABSENT: Griffin

**11. ITEMS FROM THE FLOOR**

At 7:56 p.m. There were no items from the floor.

**12. ANNOUNCEMENTS**

At 7:57 p.m. There were no announcements.

**13. ADJOURNMENT**

At 7:58 p.m. Board President Kaiser adjourned the meeting.

:mm

APPROVED:

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Board of Education

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Administration

**MINUTES****1. CALL TO ORDER**

At 5:30 p.m. Board President Kaiser called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7<sup>th</sup> Street, and announced the Board was moving into Closed Session and asked for public comment on closed session items.

**Present:** Kaiser, Thompson, Robinson

**Absent:** Griffin, Hovey

**1.1. Public comment on closed session items**

There was no public comment on Closed Session Items.

**2. CLOSED SESSION****2.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CUMA

CSEA, Chapter #110

Representatives:

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

**3. RECONVENE TO REGULAR SESSION****3.1. Call to Order**

At 6:00 p.m. Board President Kaiser called the meeting to order.

**3.2. Report Action Taken in Closed Session**

Board President Kaiser announced the Board had been in closed session and there was nothing to report.

**4. CONSENT CALENDAR**

At 6:01 p.m. Board President Kaiser asked if anyone would like to pull a Consent Item for further discussion. No items were pulled. Board Clerk Robinson moved to approve the Consent Items; seconded by Board Vice President Thompson.

**4.1. EDUCATIONAL SERVICES**

4.1.1. The Board approved the Expulsion of Students with the following IDs: 62856, 81604

**4.2. BUSINESS SERVICES**

4.2.1. The Board approved the Notice of Completion for Cabling Infrastructure at Hooker Oak, Little Chico Creek and Sierra View

4.2.2. The Board approved the Notice of Completion for Site Accessibility Upgrades at the Corporation Yard

**(Consent Vote)**

AYES: Kaiser, Thompson, Robinson

NOES: None

ABSENT: Griffin, Hovey

**5. DISCUSSION/ACTION CALENDAR****5.1. EDUCATIONAL SERVICES****5.1.1. Information: Review of School Safety Plans to Ensure Compliance with Annual Notification to California Department of Education**

At 6:02 p.m. CJHS Principal Pedro Caldera presented information on the School Safety Plans and stated all plans were up-to-date and in compliance. Principal Caldera also presented information on the new Emergency Management System.

**5.1.2. Information: CUSD Technology Plan**

At 6:12 p.m. Directors Jason Gregg and Michael Morris presented a PowerPoint and an update on technology in CUSD. The following teachers, administrators, and students were present for a round table discussion regarding technology: CHS Principal Jim Hanlon; CHS Student James Oppy; ROP Instructor Gary Loustale; CHS Teacher Mike Bruggeman; Marigold Teacher Laura Holman; Rosedale Principal Tim

---

MINUTES

Cariss; Chapman Teacher Christi Bangsund; PVHS Student Mason Wong; PVHS Teacher Ray Barber; Librarians Linda Elliott, Gale Morgan, Liesl Jones, and Michelle Kelley; Emma Wilson Teacher Bob Callahan; CJHS Teacher Mary Anne Pella Donnelly; Inspire Assistant Principal Dan LaBar; and Network Analysts John Vincent and John Sclare.

**6. ADJOURNMENT**

At 7:50 p.m. Board President Kaiser thanked the attendees for their participation and adjourned the meeting.

:mm

APPROVED:

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Board of Education

---

Administration

# DONATIONS/GIFTS

9.1.2.

Page 1 of 2

Donor	Item	Recipient
First Christian Church	Misc. Supplies @ \$100.00	Chapman Elementary
Sigma Omega Phi, Multi-Cultural Sorority, Inc.	Books @ \$150.00	Chapman Elementary
Alan Wilhelm	\$500.00	Emma Wilson Elementary
Kimberly Guanzon	\$50.00	Emma Wilson Elementary
Hooker Oak PTO	\$5,370.00	Hooker Oak
Kathryn & Thomas Cole	\$300.00	Hooker Oak
Azad's Martial Arts Family Center	Supplies @ \$600.00	Rosedale Elementary
Eachfuture Cultural Network	\$500.00	Marsh Jr. High
La Hacienda Restaurant	\$25.00	Marsh Jr. High
Steve & Janet Kelsey	\$50.00	Chico High Choirs
Jolan Beres	\$50.00	Chico High Choirs
Cal & Margarita Rainey	\$50.00	Chico High Choirs
Joan M. Selchau	\$200.00	Chico High Choirs
Karen Grove	\$150.00	Chico High Choirs
Paul & Glenys Weber	\$100.00	Chico High Choirs
Christopher & Mary Galloway	\$100.00	Chico High Choirs
Tamera Selchau	\$100.00	Chico High Choirs
Rich & Yvonne Underwood	\$50.00	Chico High Choirs
Carol Thibeau	\$25.00	Chico High Choirs
Je or Ja Carleton	\$15.00	Chico High Choirs
Justin & Cari Rader	\$50.00	Chico High Choirs
Joseph & Teresa Matthews	\$50.00	Chico High Choirs
Dave, Teresa & Katie Brown	\$100.00	Chico High Choirs
B. Scott Hood, D.D.S.	\$250.00	Chico High Choirs
Chelle & Keith Schuler	\$40.00	Chico High Choirs
Mr. & Mrs. Santos Rico, Jr.	\$100.00	Chico High Choirs
Jeff Cochran	\$25.00	Chico High Choirs
Karen Howey	\$40.00	Chico High Choirs
Daniel Rice	\$100.00	Chico High Choirs
Barry & Elizabeth Bettger	\$150.00	Chico High Choirs
Scott & Robin Dowell	\$40.00	Chico High Choirs
Thomas & Kelly Longnecker	\$100.00	Chico High Choirs
Michael & Debra Ludlow	\$25.00	Chico High Choirs
Triple R Ventures, Inc./Subway	\$2,000.00	Pleasant Valley High
John Mitchell	\$4,275.00	Pleasant Valley High
Celia O'Connell	\$55.00	Pleasant Valley High
Kari & Roy Applegate	\$50.00	Pleasant Valley High
Dianne Rupp	\$54.83	Pleasant Valley High
Kim Borquez	\$37.76	Pleasant Valley High
DeAnn Dawson	\$50.00	Pleasant Valley High
Nenad Zivkovic	\$60.00	Pleasant Valley High
Brandon Duntsch	\$80.00	Pleasant Valley High
Sarah Silvestri	\$54.83	Pleasant Valley High
CPOA Donation Fund	\$1,000.00	Pleasant Valley High
Franklin Construction	Sand @ \$828.45	Pleasant Valley High
John Alexander	Fish Tanks & Supplies @ \$150.00	Pleasant Valley High
Burrito Bandito	Fundraiser Donations @ \$3,000.00	Fair View High
Big Valley Divers	\$250.00	Fair View High
Soroptimist Int'l of Bidwell Rancho	Bus Passes @ \$720.00	Fair View High
La Hacienda Restaurant	Slats for Fencing @ \$338.63	
	\$750.00	Fair View High

## DONATIONS/GIFTS

9.1.2.  
Page 2 of 2

Jean McKay  
Coleen Petersen

\$25.00  
Clothing @ \$300.00

Fair View High  
Fair View High

**AGENDA ITEM:**     **Field Trip Request for 5<sup>th</sup> Grade GATE Students to Attend "Age of Sail" in San Francisco**

---

**Prepared by:**     **Deidra Cross**

---

☒ Consent

Board Date   October 15, 2014

☐ Information Only

☐ Discussion/Action

**Background Information**

Students will travel to San Francisco where they will participate in a simulation on board an antique ship.

**Educational Implications**

Compliments and enriches study of 5<sup>th</sup> Grade History of Age of Sail.

**Fiscal Implications**

The total cost is \$2200 for 29 students. Donations will be collected for the trip. Parent volunteers will provide transportation.



## CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

9.2.2.

Page 2 of 2

## FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: September 16, 2014FROM: Deidra CrossSchool/Dept.: Parkview ElementarySUBJECT: **Field Trip Request**Request is for 5<sup>th</sup> Grade GATE

(grade/class/group)

Destination: Hyde St Pier, S.F.Activity: Age of Sailfrom 4/30/15/ 10:00 a.m.to 5/1/15/ 4:00 p.m.

(dates) / (times)

(dates) / (times)

Rationale for Trip: Compliments and enriches study of 5<sup>th</sup> Grade history age of sail periodNumber of Students Attending: 29 Teachers Attending: 2 Parents Attending: 6Student/Adult Ratio: 4/1Transportation: Private Cars X CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

## ESTIMATED EXPENSES:

Fees \$ 2200.00 Substitute Costs \$ 0 Meals \$ 0Lodging \$ 0 Transportation \$ 0 Other Costs \$ 0

## ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Donations Acct. #: 01-9024-0-1110-1000-5800-240-1240 \$ 2200.00

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Requesting Party

Date

Site Principal

Date

Approve/Minor

☐

Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

## IF MAJOR FIELD TRIP

Director of Educational Services

Date

☒

Recommend

☐

Not Recommended

☐

Approved

☐

Not Approved

Board Action

Date

**AGENDA ITEM:**     **Field Trip Request for CHS FFA Students to Attend the National FFA Convention in Louisville, KY**

---

**Prepared by:**     **Sheena Sloan**

---

☒ Consent

Board Date   October 15, 2014

☐ Information Only

☐ Discussion/Action

### **Background Information**

The National FFA Convention is similar in purpose to the CA State FFA Convention, but is held on a much larger scale. The convention is the largest student gathering in the nation, and in most recent years, has maintained an attendance of 50,000+. The national officers preside over business sessions conducted by 475 delegates representing their respective state associations.

The 87<sup>th</sup> National FFA Convention & Expo has been designed to both serve as a celebration of FFA and an experience full of educational relevancy for students.

### **Educational Implications**

The national convention has been approved by the National Association of Secondary Schools Principals (NASSP), which allows students an opportunity to experience education-filled programs outside of school. These programs include: FFA National Career Show, leadership and career success workshops, main arena sessions featuring motivational guest speakers, recognition and award presentations and honoring/recognizing FFA supporters and sponsors. The national FFA convention provides inspiration and motivation that leads to further achievements in FFA.

The Convention Standards Alignment documents at: [https://www.ffa.org/events/conventionand\\_expo/planning/Pages/Registration.aspx](https://www.ffa.org/events/conventionand_expo/planning/Pages/Registration.aspx) serve as guidelines to assist advisors in planning, attending and implementing post-convention processing and work. Standards for each session, workshop and/or career success tour are suggested standards based on the central theme, objectives and projected content and activities of each event.

### **Fiscal Implications**

The FFA ASB and parent boosters accounts cover all costs except for sub costs, which are covered through the Ag department.

**CHICO UNIFIED SCHOOL DISTRICT**

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

9.2.3.

Page 2 of 2

**FIELD TRIP REQUEST****TO: CUSD Board of Education****Date:** 8/26/14**FROM:** Sheena Sloan**School/Dept.:** CHS/AG**SUBJECT: Field Trip Request**Request is for CHS FFA  
(grade/class/group)

Destination: Louisville, KY Activity: National FFA Convention

from 10-29-14 / 6am to 11-1-14 8pm  
(dates) / (times) (dates) / (times)

Rationale for Trip: Attending National FFA Convention to advance leadership knowledge of students and advisors.

Number of Students Attending: 8 Teachers Attending: 2 Parents Attending: 0

Student/Adult Ratio: 4/1

Transportation: Private Cars CUSD Bus Charter Bus Name  
Other: School truck, airline travel, rental car**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.****ESTIMATED EXPENSES:**Fees \$ 680.00 Substitute Costs \$ 350.00 Meals \$Lodging \$ 3000.00 Transportation \$ 5000.00 Other Costs \$ 550.00 (rental car, parking gas)**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**Name CHS NVF Ag Acct. #: \$ 3500.00Name CHS ASB Acct. #: 592 \$ 700

Requesting Party

Date

Site Principal

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

**IF MAJOR FIELD TRIP**

Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

**AGENDA ITEM:**     **Consultant Agreements (3) for Officials for Chico High Athletic Events**

---

**Prepared by:**     **Chip Carton, Athletic Director**

---

☒ Consent

Board Date October 15, 2014

☐ Information Only

☐ Discussion/Action

**Background Information**

To provide officials for games involving Chico High as the host school. To provide CHS students with fair and safe athletic contests as required by CIF guidelines.

**Educational Implications**

N/A

**Fiscal Implications**

ASB funds will be utilized. Non-League Officials will be paid by the specific team.

**CONSULTANT AGREEMENT**

**For Services Provided to ASB**

9.2.4.  
Page 2 of 7

1. A completed BS10a. "Guidelines for Employing Independent Contract Consultants" certificate is:

X On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

X On File (click to view) Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District ASB and:**

**Name:** NCBOA Chico/Yuba (Basketball Officials)

**Street Address/POB:** 56 Sky Mountain Circle

**City, State, Zip Code:** Chico, CA 95928

**Phone:** 530-345-2086

**Taxpayer ID/SSN:** 68-0349099

This agreement will be in effect (Current Fiscal Year) From: 10/1/2014

To: 6/30/2015

**Location(s) of Services:** (site) Chico High

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Provide Officials for Basketball games involving Chico High as the host school

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

Provide students of CHS with fair and safe athletic contests as required by CIF guidelines and NFHS rules

5. **ASB account name to be Charged:** (corresponding to accounts below)

- 1) Athletic Boys Basketball League and Boys Basketball Non-League
- 2) Athletic Girls Basketballs 1 League and Girls Basketball Non-League
- 3) Boys Basketball Tournament

6. **Account(s) to be Charged:**

	Pct (%)	Account #	Amount
1)	37	104/610	\$2,550.00/\$1,700.00
2)	37	106/615	\$2,550.00/\$1,700.00
3)	26	610	\$3,000.00

7. **Payment to Consultant:** (for the above services, ASB will pay Consultant as follows)

\$	Various	Per Unit, times	# Units =	\$	9,500.00	Total for Services
(Unit:	Per Hour	Per Day	X Per Activity)			

8. **Additional Expenses:** (i.e. mileage, hotel, air fare, etc)

Mileage	\$	1,400.00
Assignor Fee	\$	575.00
	\$	

**Total for  
Addit'l Expenses**

\$ 11,475.00

**Grand Total  
(not to exceed)**

9. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**(Applicable, unless determined to be Contract Employee – See BS10a)

9.2.4.

Page 3 of 7

- a. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees. (Not applicable to Contract Employee)
- b. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- c. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- d. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- e. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- f. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District. (Not applicable to Contract Employee)
- g. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- h. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)






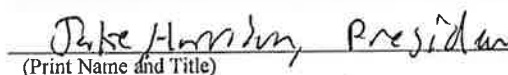

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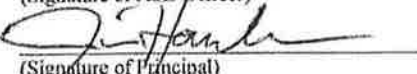
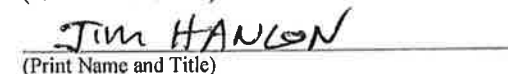
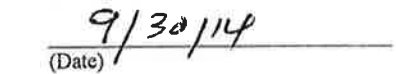

**Chip Carton, Athletic Director**


**APPROVED:**


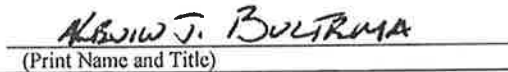
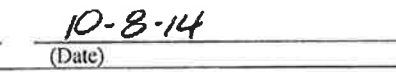
ASB Requisition/PO # 25024 issued by ASB Accounting Office. \*\*

\*\*ASB Requisition/PO# required before C.A. submitted to District for approval.

**APPROVED:**

**13. Authorization for Payment:**
☐ Consultant

☐ Contract Employee
**(a). CHECK REQUIRED (Invoice to accompany payment request):**

☐ Partial Payment thru: \_\_\_\_\_  
(Date)

☐ Full or Final Payment

**(b).**

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

## CONSULTANT AGREEMENT

### For Services Provided to ASB

1. A completed BS10a. "Guidelines for Employing Independent Contract Consultants" certificate is:

X On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

X On File (click to view) Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District ASB and:**

**Name:** NSCOA (Chico Grapplers Association)

**Street Address/POB:** 4340 Tuluiyani Drive

**City, State, Zip Code:** Chico, CA 95973

**Phone:** 530-864-7337

**Taxpayer ID/SSN:** [REDACTED]

This agreement will be in effect (Current Fiscal Year) From: 10/1/2014

To: 6/30/2015

**Location(s) of Services:** (site) Chico High

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Provide Officials for Wrestling matches involving Chico High as the host school

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

Provide students of CHS with fair and safe athletic contests as required by CIF guidelines and NFHS rules

5. **ASB account name to be Charged:** (corresponding to accounts below)

- 1) Ath Wrestling League
- 2) Wrestling Non-League
- 3) Wrestling Tournaments

6. **Account(s) to be Charged:**

	Pct (%)	Account #	Amount
1)	9	134	\$600.00
2)	8	680	\$500.00
3)	83	680	\$5,500.00

7. **Payment to Consultant:** (for the above services, ASB will pay Consultant as follows)

\$ Various Per Unit, times # Units = \$ 6,100.00 Total for Services

(Unit: Per Hour Per Day X Per Activity)

8. **Additional Expenses:** (i.e. mileage, hotel, air fare, etc)

Mileage	\$ 200.00
Assignor Fee	\$ 300.00
	\$

Total for  
Addit'l Expenses

\$ 6,600.00

**Grand Total**  
(not to exceed)

9. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

## CONSULTANT TERMS AND CONDITIONS



(Applicable, unless determined to be Contract Employee – See BS10a)

9.2.4.

Page 5 of 7

- a. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees. (Not applicable to Contract Employee)
- b. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- c. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- d. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- e. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- f. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District. (Not applicable to Contract Employee)
- g. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- h. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

### 11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

 (Signature of Consultant)	 (Print Name)	 (Date)
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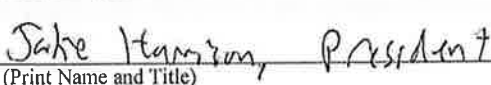
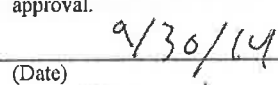
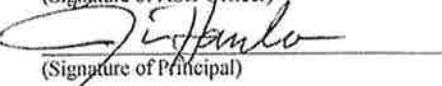

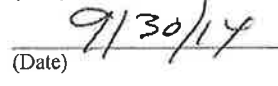
### 12. RECOMMENDED:

 (Signature of Originating Faculty Advisor)	<b>Chip Carton, Athletic Director</b> (Print Name)	 (Date)
--	---	---



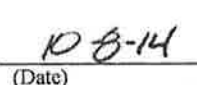
### APPROVED:

ASB Requisition/PO # 25031 issued by ASB Accounting Office. \*\*

\*\*ASB Requisition/PO# required before C.A. submitted to District for approval.

 (Signature of ASB Officer)	 (Print Name and Title)	 (Date)
 (Signature of Principal)	 (Print Name and Title)	 (Date)

### APPROVED:

 (Signature of Administrator – Business Services)	 (Print Name and Title)	 (Date)
--	--	---

### 13. Authorization for Payment:

☒ Consultant

☐ Contract Employee

#### (a). CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

#### (b).

\$ _____ (Amount)	_____ (Originating Administrator Signature – Use Blue Ink)	_____ (Date)
----------------------	---	-----------------



## CONSULTANT AGREEMENT

### For Services Provided to ASB

1. A completed BS10a. "Guidelines for Employing Independent Contract Consultants" certificate is:

X On File (click to view) Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

X On File (click to view) Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District ASB and:**

**Name:** GSSRA

**Street Address/POB:** 14155 Calle Privada

**City, State, Zip Code:** Red Bluff, CA 96080

**Phone:** 530-736-2186

**Taxpayer ID/SSN:** 68-057079

This agreement will be in effect (Current Fiscal Year) From: 10/1/2014

To: 6/30/2015

**Location(s) of Services:** (site) Chico High

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Provide Officials for soccer games involving Chico High as the host school

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

Provide students of CHS with fair and safe athletic contests as required by CIF guidelines and NFHS rules

5. **ASB account name to be Charged:** (corresponding to accounts below)

- 1) Ath Soccer Boys League and Boys Soccer Non-League
- 2) Ath Soccer Girls League and Girls Soccer Non-League (Varsity)
- 3) Girls Soccer F/S Non-League

6. **Account(s) to be Charged:**

	Pct (%)	Account #	Amount
1)	37	126/640	\$2,300.00
2)	37	127/645	\$2,300.00
3)	26	645	\$1,600.00

7. **Payment to Consultant:** (for the above services, ASB will pay Consultant as follows)

\$	Per Unit, times	1	# Units =	\$	5,400.00	Total for Services
(Unit:	Per Hour	Per Day	X	Per Activity)		

8. **Additional Expenses:** (i.e. mileage, hotel, air fare, etc)

Mileage	\$	500.00
Assignor Fee	\$	300.00
	\$	

Total for  
Addit'l Expenses

\$ 6,200.00

**Grand Total**  
(not to exceed)

9. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

RECEIVED 9/16/2014

CA# \_\_\_\_\_

**CONSULTANT TERMS AND CONDITIONS**(Applicable, unless determined to be Contract Employee – See BS10a)

9.2.4.

Page 7 of 7

- a. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees. (Not applicable to Contract Employee)
- b. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- c. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- d. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- e. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- f. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District. (Not applicable to Contract Employee)
- g. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- h. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Michelle Hickok Michelle Hickok 9-22-14  
 (Signature of Consultant) (Print Name) (Date)

**12. RECOMMENDED:**

C. Carton **Chip Carton, Athletic Director** 9/25/14  
 (Signature of Originating Faculty Advisor) (Print Name) (Date)

ASB Requisition/PO # 25025 issued by ASB  
 Accounting Office. \*\*

\*\*ASB Requisition/PO# required  
 before C.A. submitted to District for  
 approval.

**APPROVED:**

Jake Harrison Jake Harrison, President 9/30/14  
 (Signature of ASB Officer) (Print Name and Title) (Date)

Jim HANOW Jim HANOW 9/30/14  
 (Signature of Principal) (Print Name and Title) (Date)

**APPROVED:**

Kevin J. Bultman KEVIN J. BULTMAN 10-8-14  
 (Signature of Administrator – Business Services) (Print Name and Title) (Date)

**13. Authorization for Payment:**
☒ Consultant

☐ Contract Employee
**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: \_\_\_\_\_  
 (Date)
- ☐ Full or Final Payment

**(b).**

\$ \_\_\_\_\_  
 (Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

**AGENDA ITEM:** Officials for the following PV High athletic events.  
Soccer - GSSRA

**Prepared by:** Lisa Baker & Pam Jackson

☒ Consent

Board Date 10-10-14

☐ Information Only

☐ Discussion/Action

**Background Information**

The officials are used to provide a fair and safe athletic contest when Pleasant Valley High is the host school.

**Educational Implications**

None

**Fiscal Implications**

None (To be paid for with ASB funds)

**CONSULTANT AGREEMENT**

**For Services Provided to ASB**

1. A completed BS10a. "Guidelines for Employing Independent Contract Consultants" certificate is:

On File   X   Attached           

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File   X   Attached           

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District ASB and:**

Name: **GSSRA (Soccer)**

Address: 14155 Calle Privada.

Red Bluff, CA 96080

Phone: **530-736-2186**

Taxpayer ID/SSN: #68-0157079

From: August 2014

To: June 2015

This agreement will be in effect (Current Fiscal Year)

**Location(s) of Services:** Pleasant Valley High School

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Game officials for the 2014-15 soccer seasons. League & Non-League contests, including tournaments.

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

5. **ASB account name to be Charged:** (corresponding to accounts below)

- 1) ASB JV Girls Soccer #646-Non League
- 2) ASB Var Girls Soccer #645-League
- 3) ASB Boys Soccer #640-Non League
- 4) Ath Girls Soccer #127-League
- 5) Ath Boys Soccer #126-League

6. **Account(s) to be Charged:**

	Account #	Amount
1) JV G Socc	646	\$300.00
2) Var G Socc	645	\$300.00
3) Var B Socc	640	\$300.00
4) Ath G Socc	127	\$2,700.00
5) Ath B Socc	126	\$1,800.00

7. **Payment to Consultant:** (for the above services, ASB will pay Consultant as follows)

\$	0	Per Unit, times	0	# Units =	\$	\$5,400.00	Total for Services
Unit:	Per Hour	Per Day	X	Per School Year			

8. **Additional Expenses:** (i.e. mileage, hotel, air fare, etc)

\$  
\$  
\$

Total for

\$

Addit'l Expenses

\$ 5,400.00

**Grand Total**  
(not to exceed)

9. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CA#

### CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

- a. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees. (Not applicable to Contract Employee)
- b. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- c. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- d. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- e. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- f. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District. (Not applicable to Contract Employee)
- g. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- h. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Michelle Hickok  
(Signature of Consultant)

Michelle Hickok  
(Print Name)

9-8-14  
(Date)

**12. RECOMMENDED:**

[Signature]  
(Signature of Originating Faculty Advisor)

Pam Jackson  
(Print Name)

9-15-14  
(Date)

ASB Requisition/PO # 8040 issued by ASB \*\*

\*\*ASB Requisition/PO# required before C.A. submitted to District for approval.

**APPROVED:**

[Signature]  
(Signature of ASB Officer)

Lexie Alexander secretary  
(Print Name and Title)

9/16/14  
(Date)

[Signature]  
(Signature of Principal)

J. Shepherd Principal  
(Print Name and Title)

9/16/14  
(Date)

**APPROVED:**

[Signature]  
(Signature of Administrator – Business Services)

Kevin J. Burtman  
(Print Name and Title)

10-8-14  
(Date)

**13. Authorization for Payment:**

☐ Consultant

☐ Contract Employee

**(a). CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: \_\_\_\_\_  
(Date)
- ☐ Full or Final Payment

**(b).**

\$ \_\_\_\_\_  
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

**PROPOSED AGENDA ITEM: Professional Tutors of America, Club Z, 100 Percent Learning Center, Community College Foundation, A+ Educational Centers, Boys 2 Men Girls 2 Women; Achieve High Points**

**PREPARED BY: Janet Brinson**

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: October 15, 2014

**Background Information**

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

**Education Implications**

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

**Fiscal Implications**

None to the General Fund.

Mandatory Instructions  
(click to view)

CA#

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view)      ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☒ On File (click to view)      ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Professional Tutors of America  
 Street Address/POB: 3550 E. Birch, Suite 108  
 City, State, Zip Code: Brea, California 92821  
 Phone: 800-832-2487 Fax: 714-671-1887  
 Taxpayer ID/SSN: 33-0015574

This agreement will be in effect from: 9/17/14 to: 05/30/15

Location(s) of Services:

In-Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)  
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:  
 Title I requirement to provide individual tutoring services for program-qualified students.
5. Funding/Programs Affected: (corresponding to accounts below)
  - 1) Title I
  - 2)
  - 3)

Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1) 100	01	3010	0	1012	1000	5800	570	6700
2)						5800		
3)						5800		

7. Is there an impact to the General Fund, Unrestricted funding?      ☒ Yes      ☐ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 879.14      Per Unit, times 40.00      #Units =      \$ 35,165.60      Total for Services

9. Additional Expenses

\$68 per hour up to \$879.14 per student

\$  
\$

\$ 0.00

Total of Additional  
Expenses

\$ 35,165.60

Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

## CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

CA#

**Consultant Name:** Professional Tutors of America

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicousd.org/documents/BUSINESS/Consultant\\_Agreement/BS\\_10a\\_11\\_04\\_rev.pdf](http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original Invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

  
(Signature of Consultant)

Robert Harraka

(Printed Name)

9-17-14  
Date

13. RECOMMENDED:

  
(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

9/17/14  
Date

14. APPROVED:

  
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

09/17/14  
Date

APPROVED:

☐

Consultant

☐

Contract Employee

  
(Signature of District Admin, Business Services)

KEVIN J. BOULTON  
(Printed Name)

10-8-14  
Date

### 15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: \_\_\_\_\_ Date \_\_\_\_\_  
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐ Send to Site Administrator: \_\_\_\_\_ (Date Check Required)  
☐ Mail to Consultant

\$ \_\_\_\_\_  
(Amount)

\_\_\_\_\_  
(Originating Administrator Signature- Use Blue Ink)

\_\_\_\_\_  
(Date)



Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view)      ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☒ On File (click to view)      ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

**Name:** Club Z In-Home Tutoring Services, Inc.  
**Street Address/POB:** 17425 Bridge Hill Ct., Suite 200  
**City, State, Zip Code:** Tampa, Florida 33647  
**Phone:** (813) 931-5516  
**Taxpayer ID/SSN:** 65-1262940

This agreement will be in effect from: 9/17/14 to: 05/30/15

Location(s) of Services:

In-Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)  
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:  
 Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title I
- 2)
- 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	3010	0	1012	1000	5800	570	6700
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 879.14 Per Unit, times 40.00 #Units = \$ 35,165.60 Total for Services

#### 9. Additional Expenses

58.60 per hour up to \$879.14 per student	\$		Total of Additional
	\$	\$ 0.00	Expenses
		\$ 35,165.60	Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

## CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See 8S 10a)

**Consultant Name:** Club Z In-Home Tutoring Services, Inc.

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.thecusd.org/documents/BUSINESS/Consultant\\_Agreement/8S\\_10a\\_11\\_04\\_rev.pdf](http://www.thecusd.org/documents/BUSINESS/Consultant_Agreement/8S_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

  
(Signature of Consultant)

John Fahey

(Printed Name)

Date

9/23/14

13. RECOMMENDED:

  
(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

Date

9/24/14

14. APPROVED:

  
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

Date

09/24/14

APPROVED:

☐

Consultant

☐

Contract Employee

  
(Signature of District Admin, Business Services)

KEVIN J. BULTRAMA

(Printed Name)

Date

10-8-14

### 15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐

Partial Payment through: \_\_\_\_\_

Date

☐

Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐

Send to Site Administrator: \_\_\_\_\_

(Date Check Required)

☐

Mail to Consultant

\$

(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

### CONSULTANT AGREEMENT

1. A completed 8S10a. "Certificate of Independent Consultant Agreement" guideline is:  
☐ On File (click to view)      ☒ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☐ On File (click to view)      ☒ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

**Name:** Future Stars Tutoring Services (formerly dba 100% Learning Fun Center)  
**Street Address/POB:** 20913 Callaway Ave.  
**City, State, Zip Code:** Lakewood, CA 90715  
**Phone:** 800-381-1676  
**Taxpayer ID/SSN:** 34-2053005

This agreement will be in effect from: 9/17/14 to: 05/30/15

Location(s) of Services:

In-Home or Public Library

3. **Scope of Work to be performed: (attach separate sheet if necessary)**  
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.
4. **Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:**  
 Title I requirement to provide individual tutoring services for program-qualified students.

5. **Funding/Programs Affected: (corresponding to accounts below)**

- 1) Title I
- 2)
- 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	3010	0	1012	1000	5800	670	6700
2)							5800		
3)							5800		

7. Is there an Impact to the General Fund, Unrestricted funding?      ☐ Yes      ☒ No

8. **Payment to Consultant:** For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 879.14      Per Unit, times 20.00      #Units =      \$ 17,582.80      Total for Services

9. **Additional Expenses**

\$80 per hour up to \$879.14 per student	\$		Total of Additional
	\$	\$ 0.00	Expenses
		\$ 17,582.80	Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board) \_\_\_\_\_

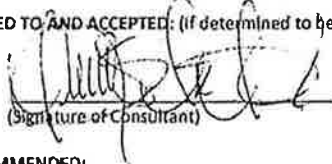
### CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

#### Consultant Name: Future Stars Tutoring Services

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicousd.org/documents/BUSINESS/Consultant Agreement/BS 10a 11 04 rev pdf](http://www.chicousd.org/documents/BUSINESS/Consultant%20Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement).
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

  
(Signature of Consultant)

Strauss Abdul-Rahman

(Printed Name)

9/17/2014  
Date

13. **RECOMMENDED:**

  
(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

9/17/14  
Date

14. **APPROVED:**

  
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

09/17/14  
Date

**APPROVED:**

☐

Consultant

☐

Contract Employee

  
(Signature of District Admin, Business Services)

KEVIN J. BOUMA  
(Printed Name)

10-8-14  
Date

#### 15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐

Partial Payment through: \_\_\_\_\_ Date \_\_\_\_\_

☐

Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐

Send to Site Administrator: \_\_\_\_\_

(Date Check Required)

☐

Mail to Consultant

\$ \_\_\_\_\_  
(Amount)

\_\_\_\_\_  
(Originating Administrator Signature- Use Blue Ink)

\_\_\_\_\_  
(Date)

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view)      ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☒ On File (click to view)      ☐ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

**Name:** The Community College Foundation  
**Street Address/POB:** 1901 Royal Oaks Dr., Suite 100  
**City, State, Zip Code:** Sacramento, CA 95815  
**Phone:** 866-266-2655  
**Taxpayer ID/SSN:** 68-0016439

This agreement will be in effect from: 9/17/14 to: 05/30/15

Location(s) of Services:

In-home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)  
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:  
 Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title I
- 2)
- 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	3010	0	1012	1000	5800	570	6700
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 879.14      Per Unit, times 20.00      #Units =      \$ 17,582.80      Total for Services

9. **Additional Expenses**

\$53 per hour up to \$879.14 per student

\$  
\$

Total of Additional  
Expenses  
\$ 0.00  
\$ 17,582.80      **Grand Total**

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

## CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

**Consultant Name:** The Community College Foundation

1. The Consultant will perform said services Independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicousd.org/documents/BUSINESS/Consultant Agreement/BS 10a 11 04 rev.pdf](http://www.chicousd.org/documents/BUSINESS/Consultant%20Agreement/BS%2010a%2011%2004%20rev.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

**12. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

  
(Signature of Consultant)

Marji LeGrand, Director

(Printed Name)

9-17-14  
Date

**13. RECOMMENDED:**

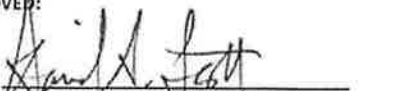
  
(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

9/24/14  
Date

**14. APPROVED:**

  
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

09/24/14  
Date

**APPROVED:**



Consultant



Contract Employee

  
(Signature of District Admin, Business Services)

Kewin J. Boltman

(Printed Name)

10-8-14  
Date

### 15. Authorization for Payment:

CHECK REQUIRED (invoice to accompany payment request):



Partial Payment through: \_\_\_\_\_

Date



Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)



Send to Site Administrator: \_\_\_\_\_

(Date Check Required)



Mail to Consultant

\$ \_\_\_\_\_  
(Amount)

\_\_\_\_\_  
(Originating Administrator Signature- Use Blue Ink)

\_\_\_\_\_  
(Date)

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view)      ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☒ On File (click to view)      ☐ Attached if not on file

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

**Name:** ! A + CAT (Computer Assisted Tutoring)  
**Street Address/POB:** 29752 Baden Pl.  
**City, State, Zip Code:** Malibu, CA 90265  
**Phone:** 310-457-7657  
**Taxpayer ID/SSN:** 03-0552896

This agreement will be in effect from: 9/17/14      to: 5/30/15

Location(s) of Services:

In Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)  
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:  
 Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title I
- 2)
- 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	3010	0	1012	1000	5800	570	6700
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding?      ☐ Yes      ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 879.14      Per Unit, times 25.00      #Units =      \$ 21,978.50      **Total for Services**

9. **Additional Expenses**

\$80 per hr. allows 25 students	\$		Total of Additional
approximately 10.8 hours of tutoring.	\$	\$ 0.00	Expenses
		\$ 21,978.50	<b>Grand Total</b>

Amounts of \$5,001.00 or more require Board Approval: (date to Board) \_\_\_\_\_

# CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: A + Educational Centers

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicoudsd.org/documents/BUSINESS/Consultant Agreement/BS 10a 11 04 rev.pdf](http://www.chicoudsd.org/documents/BUSINESS/Consultant%20Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

## 12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

JENNIFER  
VALDMAN ADP Exp  
Jun 2014  
(Signature of Consultant)

Jennifer Valdman

(Printed Name)

9/18/2014

Date

## 13. RECOMMENDED:

Janet Brinson  
(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

9/24/14

Date

## 14. APPROVED:

Dave Scott  
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

09/24/14

Date

## APPROVED:

☐

Consultant

☐

Contract Employee

Kevin J. Bultrina  
(Signature of District Admin, Business Services)

KEVIN J. BULTRINA

(Printed Name)

10-8-14

Date

## 15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐

Partial Payment through: \_\_\_\_\_

Date

☐

Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐

Send to Site Administrator: \_\_\_\_\_

(Date Check Required)

☐

Mail to Consultant

\$ \_\_\_\_\_  
(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)



Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☐ On File (click to view) ☒ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☐ On File (click to view) ☒ Attached if not on file

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

**Name:** Boys 2 Men Girls 2 Women Tutoring  
**Street Address/POB:** 4974 North Fresno Street PMB #523  
**City, State, Zip Code:** Fresno, CA 93726  
**Phone:** (559) 225-9300  
**Taxpayer ID/SSN:** 77-0549776

This agreement will be in effect from: 9/17/14 to: 05/30/15

Location(s) of Services:

In-Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)  
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:  
 Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title I
- 2)
- 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	3010	0	1012	1000	5800	570	6700
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 879.14 Per Unit, times 20.00 #Units = \$ 17,582.80 Total for Services

9. **Additional Expenses**

\$50 per hour per student up to \$879.14	\$		Total of Additional
	\$	\$ 0.00	Expenses
		\$ 17,582.80	<b>Grand Total</b>

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

# CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: Boys 2 Men Girls 2 Women Tutoring

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.ci/cusd.org/documents/BUSINESS/Consultant\\_Agreement/BS\\_10a\\_11\\_04\\_rev.pdf](http://www.ci/cusd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

  
(Signature of Consultant)

Joseph D. Perry

(Printed Name)

9/24/14  
Date

13. RECOMMENDED:


  
(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

9/26/14  
Date

14. APPROVED:

  
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

09/26/14  
Date

APPROVED:

☐ Consultant

☐ Contract Employee

  
(Signature of District Admin, Business Services)

Kevin J. Boutrous

(Printed Name)

10-8-14  
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment through: \_\_\_\_\_ Date \_\_\_\_\_  
☐ Full or final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)  
☐ Send to Site Administrator: \_\_\_\_\_ (Date Check Required)  
☐ Mail to Consultant

\$ \_\_\_\_\_  
(Amount)

\_\_\_\_\_  
(Originating Administrator Signature- Use Blue Ink)

\_\_\_\_\_  
(Date)

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☐ On File (click to view)      ☒ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☐ On File (click to view)      ☒ Attached if not on file

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

**Name:** Achieve High Points  
**Street Address/POB:** 4375 River Green Parkway Ste 200  
**City, State, Zip Code:** Duluth, GA 30096  
**Phone:** 888-286-5086  
**Taxpayer ID/SSN:** 58-2073834

This agreement will be in effect from: 9/17/14 to: 05/30/15

Location(s) of Services:

In-Home or Public Library

3. Scope of Work to be performed: (attach separate sheet if necessary)  
 Provide tutoring to students that have requested state-required Supplemental Services. Provider will pre- & post-test students and provide services based on students' assessed needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:  
 Title I requirement to provide individual tutoring services for program-qualified students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title I
- 2)
- 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	3010	0	1012	1000	5800	570	6700
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 879.14      Per Unit, times 20.00      #Units =      \$ 17,582.80      **Total for Services**

#### 9. Additional Expenses

\$50 per hour per student up to \$879.14

\$  
\$

Total of Additional  
 Expenses  
 \$ 0.00  
 \$ 17,582.80      **Grand Total**

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

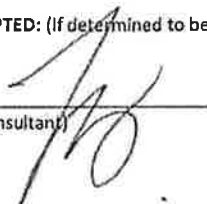
## CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

### Consultant Name: Achieve High Points

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicousd.org/documents/BUSINESS/Consultant Agreement/BS 10a 11 04 rev.pdf](http://www.chicousd.org/documents/BUSINESS/Consultant%20Agreement/BS%2010a%2011%2004%20rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original Invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

  
(Signature of Consultant)

Tricia Gaffney, Program Director

(Printed Name)

9/23/14  
Date

13. RECOMMENDED:

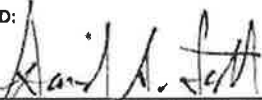
  
(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

9/24/14  
Date

14. APPROVED:

  
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

09/24/14  
Date


APPROVED:

☐

Consultant

☐

Contract Employee

  
(Signature of District Admin, Business Services)

Kevin J. Boelter  
(Printed Name)

10-8-14  
Date

### 15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

☐

Partial Payment through: \_\_\_\_\_

Date

☐

Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)

☐

Send to Site Administrator: \_\_\_\_\_

(Date Check Required)

☐

Mail to Consultant

\$ \_\_\_\_\_  
(Amount)

\_\_\_\_\_  
(Originating Administrator Signature- Use Blue Ink)

\_\_\_\_\_  
(Date)

**AGENDA ITEM:** Consultant Agreement with Foley Jones and Associates

**Prepared by:** Janet Brinson, Director

☒ Consent

Board Date October 15, 2014

☐ Information Only

☐ Discussion/Action

**Background Information**

Foley Jones & Associates will provide assistance in the management of evaluation and data collection plans; technical assistance, quarterly team meetings for the purpose of monitoring and compliance of the Carol M. White Physical Education Program (PEP) Grant.

**Educational Implications**

Increase students' physical ability, stamina and awareness through various activities and programs.  
Improve the overall health and well-being of CUSD's student population

**Fiscal Implications**

No impact to the General Fund.



CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☒ On File (click to view)      ☐ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☒ On File (click to view)      ☐ Attached if not on file

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

**Name:** Foley Jones & Associates, LLC  
**Street Address/POB:** PO Box 8661  
**City, State, Zip Code:** Woodland, CA 95667  
**Phone:** (530) 908-4604  
**Taxpayer ID/SSN:** 27-4556161

This agreement will be in effect from: 10/15/14 to: 06/30/15

Location(s) of Services:

Chico Unified School District (various sites)

3. Scope of Work to be performed: (attach separate sheet if necessary)  
 Provide evaluation services for the Carol M. White Physical Education Program (PEP) Grant.  
 Establish data collection procedures and assessment schedule. Assist in developing assessment protocols and survey instruments. Assist with data collection and analysis.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:  
 Develop a detailed evaluation management plan via quarterly team meetings for the purpose of program monitoring and compliance. Develop annual performance reports.
5. Funding/Programs Affected: (corresponding to accounts below)
  - 1) PEP Grant
  - 2)
  - 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	5822	0	1110	1000	5800	570	6700
2)									
3)									

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 3,300.00      Per Unit, times 10.00      #Units =      \$ 33,000.00      Total for Services

#### 9. Additional Expenses

\$  
\$  
\$ 0.00      Total of Additional Expenses  
\$ 33,000.00      Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board) \_\_\_\_\_

## CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

**Consultant Name:** Foley Jones & Associates

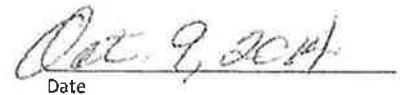
1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicousd.org/documents/BUSINESS/Consultant\\_Agreement/BS\\_10a\\_11\\_04\\_rev.pdf](http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement).
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

  
(Signature of Consultant)

MaryEllen Foley Bergh

(Printed Name)

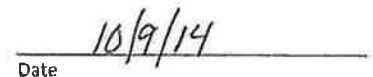
  
Date

13. **RECOMMENDED:**

  
(Signature of Originating Administrator)

Janet Brinson, Director

(Printed Name)

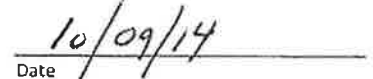
  
Date

14. **APPROVED:**

  
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende

(Printed Name)

  
Date

APPROVED:

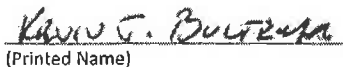


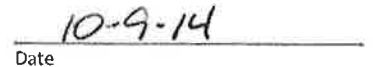
Consultant



Contract Employee

  
(Signature of District Admin, Business Services)

  
(Printed Name)

  
Date

### 15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):



Partial Payment through: \_\_\_\_\_

Date



Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)



Send to Site Administrator: \_\_\_\_\_

(Date Check Required)



Mail to Consultant

\$ \_\_\_\_\_  
(Amount)

\_\_\_\_\_  
(Originating Administrator Signature- Use Blue Ink)

\_\_\_\_\_  
(Date)

**AGENDA ITEM:** Obsolete Textbooks

**Prepared by:** Joanne Parsley, Director

☒ Consent

Board Date October 15, 2014

☐ Information Only

☐ Discussion/Action

**Background Information**

Each year schools have an opportunity to compile a list of unused/old instructional materials to offer to other schools within our district. If there are no requests for the books, the lists then go to the Board to be declared "obsolete". The obsolete books are then offered for sale to Follett Used Books (in bulk) as well as local private and charter schools.

**Educational Implications**

Monies received will be used to buy new textbooks for our students.

**Fiscal Implications**

Any monies received from the sale of these books will be deposited into the district textbook account.



College Connections (Butte)  
(School)

(Date)

(Principal's Signature)

(Principal's Signature)

**Please use additional pages if necessary. The list should be neat and in proper format, ready for inclusion in the Board Agenda.**

**NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE**

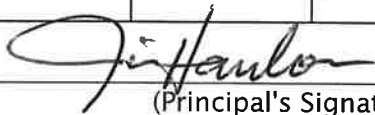
Chico High School

September 17, 2014

(School)

(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
		Algebra Connections:			
0	473	Volume 1		2006 2008	Fair/Poor
0	443	Volume 2		2006 2008	Fair/Poor
0	19	Volume 1 (Spanish Version)		2006 2008	Fair/Poor
0	12	Volume 2 (Spanish Version)		2006 2008	Fair/Poor
0	40	Chemistry (4 <sup>th</sup> Edition)		2004	Good
		Making Connections Foundations for Algebra			
0	122	Volume 1		2011	Fair/Poor
0	119	Volume 2		2011	Fair/Poor
0	70	Standardized Test Prep Workbook-Chemistry		N/A	Excellent
0	69	World Traditions in the Humanities		2001	Excellent
0	12	Any Small Goodness: A Novel of the Barrio	ELD 1	2001	New
0	13	Families	ELD 1	2000	New
0	12	Maasai Dreamer: A Story from Kenya	ELD 1	2007	New
0	12	Rice	ELD 1	2002	New
0	9	What Makes a Community?	ELD 1	2006	New



(Principal's Signature)

Please use additional pages if necessary. **The list should be neat and in proper format, ready for inclusion in the Board Agenda.**

**NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE**

Inspire School of Arts & Sciences  
(School)

7/31/14  
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
1	41	Discovering French Nouveau! 1 Bleu ISBN-13: 978-0-618-65651-6	9-12	2007	Good
1	27	Discovering French Nouveau! 2 Blanc ISBN-13: 978-0-618-65652-3	9-12	2007	Good
0	85	Discovering Algebra ISBN – 978-1-55953-936-4	9-12	2008	Good
0	33	Core Connections Algebra Volume 2 ISBN – 978-1-60328-100-3	9-12	2013	Good

  
(Principal's Signature)

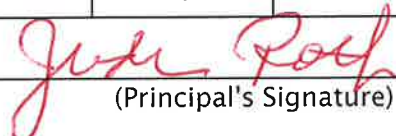
**Please use additional pages if necessary. The list should be neat and in proper format, ready for inclusion in the Board Agenda**

**NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE**

Bidwell Junior High School  
(School)

September 16, 2014  
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
	141	Algebra Connections	8	2008	Fair
	1	Core Connections Course 2	7/8	2013	Poor
	3	Language of Literature	7/8	1997	Good
	1	Language of Literature	8	2002	Poor
	2	Language of Literature	7	2002	Poor
	18	Focus on Physical Science	8	2008	Poor
	13	Focus on Life Science	7	2008	Poor
	45	Focus on Physical Science	8	2001	Good
	1	General Science	6	2001	Good
	9	American Journey to World War I	8	2006	Poor
	9	Medieval and Early Modern Times	7	2006	Poor
	185	Algebra Readiness CD	7/8	?	New
	30	Physical Science CD	8	?	New
	25	Life Science CD	7	?	New
	7	Medieval and Early Modern Times	7	?	Good
	4	American Journey to World War I	8	?	Good
	6	Inside Language - Reading	E	2009	New
	6	Inside Language - Writing	E	2009	New
	10	Inside Language - Misc.	E	2009	New
	1	Inside Language - CD	E	2009	New
1		Inside Language - Volume 2	E	2009	New
	7	Inside Language - Reading	D	2009	New
	7	Inside Language - Writing	D	2009	New
	7	Inside Language - Misc.	D	2009	New
2		Inside Language - Volume 2	C	2009	New
	4	Inside Language - Reading	C	2009	New

  
(Principal's Signature)


Please use additional pages if necessary. **The list should be neat and in proper format, ready for inclusion in the Board Agenda.**



Chico Jr. High School  
(School)

9/19/2014  
(Date)

[illegible]


  
(Principal's Signature)

Please use additional pages if necessary. **The list should be neat and in proper format, ready for inclusion in the Board Agenda.**

Chico Jr. High School  
(School)

9/19/2014  
(Date)

[illegible]

  
(Principal's Signature)

Please use additional pages if necessary. **The list should be neat and in proper format, ready for inclusion in the Board Agenda.**

Chico Jr High School  
(School)

September 18, 2014  
(Date)

[illegible]

(Principal's Signature)

Please use additional pages if necessary. The list should be neat and in proper format, ready for inclusion in the Board Agenda.



**NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE**

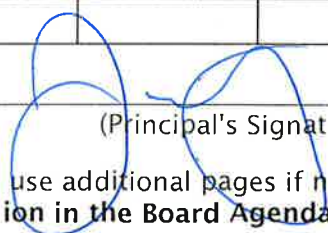
Marsh Junior High

9/3/2014

(School)

(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
0	262	Algebra Connections	8 <sup>th</sup>	2008	Good
	5	Algebra Connections	8 <sup>th</sup>	2008	Poor
0	173	Algebra Connections	8 <sup>th</sup>	2008	Good
		(volume 1 paperback)			
	29	Modern Health	8 <sup>th</sup>	1985	Good
0	10	Modern Health	8 <sup>th</sup>	1980	Poor
3	77	Teen Health Course 2	8 <sup>th</sup>	1996	Good
0	2	Teen Health Course 2	8 <sup>th</sup>	1996	Poor
1	16	Holt Physical Science	8 <sup>th</sup>	2007	Excellent
0	14	Holt Life Science	7 <sup>th</sup>	2007	Excellent
0	2	Glencoe Life Science	7 <sup>th</sup>	2007	Excellent
		TRASHED TEXTBOOKS			
	2	Language of Literature	8 <sup>th</sup>	2002	Extremely poor
	13	American Journey	8 <sup>th</sup>	2006	Extremely poor
	10	Focus on Life Science	7 <sup>th</sup>	2008	Extremely poor
	14	Medieval & Early Modern	7 <sup>th</sup>	2006	Extremely poor
		Times			

  
(Principal's Signature)

Please use additional pages if necessary. **The list should be neat and in proper format, ready for inclusion in the Board Agenda.**

Chapman  
(School)

9/19/14 \_\_\_\_\_  
(Date)

[illegible]

(Principal's Signature)


**Please use additional pages if necessary. The list should be neat and in proper format, ready for inclusion in the Board Agenda.**

**NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE**

Hooker Oak School  
(School)

September 2014  
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
2	91	Everyday Mathematics: My Reference Book	2	2008	Good
	7 26	Everyday Mathematics: Student Math Journal Vol 1 Student Math Journal Vol 2	2	2008	Good
10		Everyday Mathematics: Teacher's bundle	2	2008	Good
	2	Everyday Mathematics: Home Links	2	2008	Good
	33	Everyday Mathematics: My Reference Book	2	2008	Like New
2		Everyday Mathematics: Interactive Teacher's lesson Guide (CD)	2	N/A	Good/New
4	12 25	Everyday Mathematics: Student Math Journal Vol1 Student Math Journal Vol 2	1	2008	Good/New
	51	Everyday Mathematics: Home Links	1	2008	Good
9		Everyday Mathematics: Teacher's Bundle	1	2008	Good
4		Everyday Mathematics: Interactive Teacher's lesson Guide (CD)	1	N/A	Like New
3		Everyday Mathematics: The University of Chicago School Mathematics Handbook	1-3	2008	ok
	2	Everyday Mathematics: Home Connection Handbook	1-3	2008	Good
3		Everyday Mathematics: Minute Math+	1-3	2008	Good

  
(Principal's Signature)

**NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE**

Little Chico Creek Elementary  
 (School)

8-26-14  
 (Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
5		Share The Music	K	1998	Fair
3		Share The Music	1	1998	Fair
1		Share The Music	2	1998	Fair
4		Share The Music	3	1998	Fair
1		Share The Music	4	1998	Fair
3		Share The Music	5	1998	Fair
3		Share The Music	K-6	1998	Fair
5		Avenues	K-5	2004	Fair
	19	Avenues	1-2	2004	Fair
	22	Avenues	K-5	2004	Fair
	18	Avenues Practice Book	K-5	2004	
2		Avenues	1-2	2004	Fair
4		Avenues	2	2004	Fair
	39	Avenues	2	2004	Fair
5		Avenues	4	2004	Fair
	2	Math Land	K	2004	Fair
12		Math Land	1	1998	Fair
3		Math Land	2	1998	Fair
18		Math Land	K-6	1998	Fair
9		Math Land	1-4	1998	Fair
8		Math Land	4	1998	Fair
	2	Math Land	6	1998	Fair
1 kit		Intro Into English Level A			Fair
1 kit		Intro into English Level B			Fair
1 kit		Intro Into English Level C			Fair
1 kit		Intro into English Level D			Fair
5		Intro Into English	K-5		Fair
17		Reading CA	2		Fair
1		English at Your Command Level A			Fair
4		Step Up To Reading			Fair
	20	World Book Encyclopedia	K-6		Fair
	24	Wonders Leveled Reading	6		Fair
	24	Wonders Leveled Reading	1		Fair
	22	Wonders Assessment Kit	1		Fair
2		The Reach System		2002	Fair

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(530) 891-3000 ext. 137

**NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE**

Little Chico Creek Elementary  
(School)

8-26-14  
(Date)

1		Conquer Math	6	1996	Fair
1		Phonemic Awareness		1998	Fair
	12	Children of the Wild West		1983	Fair
3		Signing	K-2	1998	Fair
1		Communities	K-6		Fair
10		Multimedia Music	K-6		Fair
1		High Point	K-6	1984	Fair
	7	High Point	K-6	1984	Fair
	9	High Point Practice Books	K-6	1984	Fair
	11	High Point Test Books	K-6	1984	Fair
	2	High Point Practice Books	K-5	1997	Fair
7		High Point	3	1997	Fair
1		High Point Resource		1997	Fair
1		High Point Assessment		1997	Fair
1		High Point	4-5	1997	Fair
2		High Point Lesson Plan	4-5	1997	Fair
2		High Point English Command	4-5	1997	Fair
	5	First Grade Reader	1	1989	Fair
	4	Discovery Works		2000	Fair
	12	High Point Classroom Literature	1	1997	Fair
6 kits		Here's Looking at You 2000	K-6		

*Karen Small*

(Principal's Signature)

Please use additional pages if necessary. **The list should be neat and in proper format, ready for inclusion in the Board Agenda.**

**NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE**

Marigold Elementary  
(School)

September 22, 2014  
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
1	1	EM Teacher Lesson Guide	1	2008	Fine
1		EM Teacher Math Master	1	2008	Fine
4		EM Teacher EL Learner Handbook	1	2008	Fine
3		EM Teacher Assessment Handbook	1	2008	Fine
2		EM Homelinks	1	2008	Fine
	6	EM Student Math Journal	1	2008	Fine
	150	EM My Reference Book	1	2008	Fine
3		EM Differentiation Handbook	1	2008	Fine
3		EM Multilingual Handbook	1	2008	Fine
2		EM Math Masters	1	2008	Fine
	2	EM Skills link	1	2008	Fine
3		EM Skills link	1	2008	Fine
4		EM DVD Teacher Assessment Assist	1	2008	Fine
6		EM DVD Interactive Teachers Guide	1	2008	Fine
10		EM Lesson Guide	2	2008	Fine
5		EM Masters	2	2008	Fine
5		EM English Learners Handbook	2	2008	Fine
5		EM Differentiation Handbook	2	2008	Fine
5		EM Assessment Handbook	2	2008	Fine
5		EM Multilingual Handbook	2	2008	Fine
	12	EM Student Math Journal	2	2008	Fine
	4	EM Skills Link	2	2008	Fine
2		EM Skills Link Teacher Guide	2	2008	Fine
	1	EM Home Links	2	2008	Fine
3		EM DVD Teacher Assessment	2	2008	Fine
2		EM DVD Interactive Guide	2	2008	Fine
7		EM Teacher Reference Manual	1-3	2008	Fine

  
(Principal's Signature)


Please use additional pages if necessary. The list should be neat and in proper format, ready for inclusion in the Board Agenda.

**NOTICE OF INSTRUCTIONAL MATERIALS DECLARED OLD OR OBSOLETE**

Marigold Elementary  
(School)

September 22, 2014  
(Date)

Number of Teacher's Editions	Number of Pupil's Editions	Title	Grade Level	Copyright Date	Condition
8		EM Home Connection	1-3	2008	Fine
4		EM Minute Math	1-3	2008	Fine
3		EM Minute Math	K	2008	Fine
	9	EM Math at Home	K	2008	Fine
	2	EM My 1 <sup>st</sup> Mathbook	1	2008	Fine
4		EM Teacher's Reference	1	2008	Fine
1		EM Center Act. Cards	1	2008	Fine
3		EM Teacher's Guide Activity	1	2008	Fine
4		EM Math Masters	1	2008	Fine
4		EM Assessment Handbook	1	2008	Fine
4		EM Resources for Kinder	K	2008	Fine
4		EM Home Connect	1	2008	Fine
6		EM Interactive CD	1	2008	Fine
	144	EM Mathematics at Home	K	2008	Fine
	54	Harcourt Math Unit Books	1	2002	Fine
3		Harcourt Math Teachers Ed.	1	2002	Fine
	1	HM Language Learners	1	2002	Fine
	1	HM Family Involvement	1	2002	Fine
	1	HM Workbook	1	2002	Fine
1		HM Teacher's Resource	1	2002	Fine
	1	HM Problem Solving	1	2002	Fine
	1	HM Reteach Workbook	1	2002	Fine
	1	HM Challenge Workbook	1	2002	Fine
2		HM Teacher's Edition	2	2002	Fine
1		HM Packet	3	2002	Fine

  
(Principal's Signature)

Please use additional pages if necessary. The list should be neat and in proper format, ready for inclusion in the Board Agenda.



Marigold Elementary  
(School)

September 22, 2014  
(Date)

[illegible]

Sharonuse Heath  
(Principal's Signature)

**Please use additional pages if necessary. The list should be neat and in proper format, ready for inclusion in the Board Agenda.**



**AGENDA ITEM:**     **Inspire School of Arts and Sciences Graduation Requirement Change**

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**Prepared by:**     **John Bohannon, Director**

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☒ Consent

Board Date October 15, 2014

☐ Information Only

☐ Discussion/Action

**Background Information**

Inspire School of Arts and Sciences is a charter school authorized by the Chico Unified School District. In its role of authorizer, Chico Unified must ensure that Inspire is meeting the terms of its approved charter petition.

Inspire has decided to modify its graduation requirements beginning with the class of 2018. This change represents a material change to its charter, and California Education Code mandates material changes must be approved by the authorizing school board.

The new requirements have been approved by the Inspire board.

**Educational Implications**

n/a

**Fiscal Implications**

n/a

### Graduation Requirements:

Inspire's goal is for our graduates to complete UC a–g requirements. However, as we are committed to serving a student body that represents the diversity of our community, we are aware that some students will find the goal of completing all a–g requirements challenging. We will provide the time and support to help students attain these goals through interventions embedded into the school day. Although completion of a–g requirements is our goal, our minimum graduation requirements ~~will mirror those of the Chico Unified School District~~ are set forth below. Specifically, coursework requirements for graduation, beginning with the class of 2018, will include:

- Social Science \_\_\_\_\_ 30 credits
  - World History (10 credits)
  - US History (10 credits)
  - Economics (5 credits)
  - US Government (5 credits)
- English / Language Arts \_\_\_\_\_ 40 credits
- Mathematics (including Algebra-Integrated Math I or equiv.) 20 credits
- Lab Science \_\_\_\_\_ 20 credits
  - Physical Science (10 credits)
  - Life Science (10 credits)
- Visual / Performing Arts, CTE  
or ~~Non-English~~World Language \_\_\_\_\_ 10 credits
- Physical Education \_\_\_\_\_ 20 credits
- Health \_\_\_\_\_ 5 credits
- Electives \_\_\_\_\_ 80-110 credits

### Credits:

- 225-255 credits will be required to earn a diploma

### Other Requirements:

- Passing score in English and in math on the High School Exit Exam
- Passing grades in Algebra-BIntegrated Math I or Algebra I equivalent

### Accreditation

Inspire is accredited by the Western Association of Schools and Colleges (WASC) through 20142020. All students are able to graduate with University of California/California State University (UC/CSU) approved coursework. To this end, ~~all~~ Inspire courses have been submitted for UC a to g approval.

**AGENDA ITEM:** Warrant Authorization

**Prepared by:** Jaclyn Kruger, Director Fiscal Services

☒ Consent

Board Date October 15, 2014

☐ Information Only

☐ Discussion/Action

**Background Information**

Warrants in the amount of \$3,429,192.54 for the period of September 9, 2014, through October 7, 2014, have been reviewed and are ready for Board approval.

**Educational Implications**

Services and supplies are acquired by the District in support of the District's goals.

**Fiscal Implications**

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Checks Dated 09/09/2014 through 10/07/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
--------------	------------	---------------------	-------------	-----------------	--------------

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	684	2,100,745.37
09	Charter Sch Spec Rev 3412	47	72,327.72
13	Cafeteria (3401)	88	224,839.43
22	Measure E (3429) 21 Cap Proj	19	661,821.72
25	Cap Fac State Cap (3408) 25-26	7	13,371.20
35	Cnty Sch Fac (3435)	9	8,019.14
42	sp Res Rda-Cp thru (3427)40-43	2	77,737.57
76	Payroll Warrants	1	273,722.02
Total Number of Checks		857	3,432,584.17
Less Unpaid Sales Tax Liability			3,391.63-
Net (Check Amount)			3,429,192.54

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 22 of 22

001 - Chico Unified School District

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 22

001 - Chico Unified School District

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CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

9.4.1.  
Page 1 of 1

DATE: October 15, 2014  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Certificated Human Resources Actions

**Temporary Appointments 2014/15**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Bohannon, Stephanie	Special Education	10/01/14-6/04/15	0.48 FTE
Enserro, Hollis	Secondary	9/15/14-6/04/15	0.2 FTE (increasing from 0.8 FTE to 1.0 FTE)
Morine, Lindsay	Secondary	9/17/14-6/04/15	0.2 FTE (in addition to current 0.8 FTE probationary assignment)
Olson, Russell	Special Education	9/15/14-6/04/15	1.0 FTE
Reggi-Bruchler, Gina	Secondary	9/15/14-12/19/14	0.8 FTE
Snider, Gina	Secondary	9/15/14-6/04/15	0.2 FTE (in addition to current 0.6 FTE permanent assignment)

**Rescind Leave Request**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Goldmann, Chris	Secondary	9/15/14	Rescind 0.2 FTE Personal Leave. Returning to 1.0 FTE

**Retirements/Resignations**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
DiPasqua, Paul	Elementary	1/05/2015	Retirement
Joiner, Gerald	Project Specialist	6/30/2014	Resignation
Mosher, Elizabeth	Elementary	1/05/2015	Retirement
Teague, Laurie	Special Education	8/24/2014	Resignation

**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 E. 7<sup>th</sup> STREET**  
**CHICO, CA 95928-5999**

9.4.2.  
Page 1 of 2

DATE: OCTOBER 15, 2014  
MEMORANDUM TO: BOARD OF EDUCATION  
FROM: KELLY STALEY, SUPERINTENDENT  
SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
<b>APPOINTMENT</b>			
Aiken, Courtney	Parent Classroom Aide-Restr/Hooker Oak/2.5	9/22/2014	New Position/62/ Categorical/0500
Bourne, Craig	Parent Classroom Aide-Restr/Hooker Oak/2.5	9/22/2014	New Position/63/ Categorical/0500
Coogan, Matthew	Campus Supervisor/FVHS/8.0	9/15/2014	Vacated Position/52/ General/0000
Corcoran, Carla	IPS-Healthcare/Emma Wilson/6.0	9/29/2014	Vacated Position/3/ Special Ed/6500
Cross, Sarah	Parent Classroom Aide-Restr/Emma Wilson/3.3	9/11/2014	Vacated Position/186/ Categorical/0500
Dugan, Jeanne	Cafeteria Assistant/PVHS/2.0	9/29/2014	Vacated Position/117/ Nutrition/5310
Filippi, Janice	Cafeteria Assistant/McManus/2.0	9/22/2014	Vacated Position/120/ Nutrition/5313
Frank, Eric	IPS-Healthcare/CJHS/2.5	9/25/2014	Vacated Position/325/ Special Ed/6500
Hassett, Debra	Cafeteria Assistant/PVHS/4.0	9/22/2014	Vacated Position/116/ Nutrition/5313
Hefner, Richard	Parent Classroom Aide-Restr/Chapman/4.0	9/16/2014	New Position/48/ Categorical/3010
Hernandez, Lucita	Cafeteria Assistant/CJHS/3.0	10/01/2014	Vacated Position/118/ Nutrition/5310
Hogan, Frances	IA-Special Education/BJHS/1.4	9/10/2014	New Position/54/ Categorical/0500
Jenkins, Scott	IA-Special Education/BJHS/6.5	9/18/2014	Vacated Position/53/ Special Ed/6500
Lopez, Danielle	Sub Assignment Clerk-Receptionist/Human Resources/3.0	9/08/2014	New Position/258/ General/0000
Pittenger, Kara	Parent Classroom Aide-Restr/Marigold/2.0	10/02/2014	Vacated Position/304/ Categorical/0500
Poe, C. Renee	Cafeteria Satellite Mgr/Hooker Oak/6.0	9/19/2014	Vacated Position/114/ Nutrition/5313
Rorive, Margaret	IA-Special Education/FVHS/5.0	9/24/2014	Vacated Position/282/ Special Ed/6500
Starkey-Holder, Karen	Custodian/Loma Vista/8.0	9/08/2014	Vacated Position/40/ General/0000
Whitman-Hall, Brittany	IPS-Classroom/Loma Vista/6.0	9/11/2014	Vacated Position/30/ Special Ed/6501

Wilson, Lauren	IPS-Classroom/Loma Vista/6.0	9/15/2014	Vacated Position/29/ Special Ed/6501
Wong Espinal, Marlia	IA-Bilingual/Rosedale/5.3	9/22/2014	New Position/22/ Categorical/0500
Wootten, Rebekah	IPS-Healthcare/Loma Vista/6.0	9/22/2014	Vacated Position/6/ Special Ed/6500
Yates, Elsie	Cafeteria Satellite Mgr/Emma Wilson/6.9	9/17/2014	Vacated Position/215/ Nutrition/5313

**RE-EMPLOYMENT**

Frost, Catherine	IA-Computers/Sierra View/4.0	9/29/2014	New Position/17/ Grant/0500
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**LEAVE OF ABSENCE**

Wilson, Corine	Registrar/BJHS/8.0	10/02/2014- 2/01/2015	Per CBA 5.3.3
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**RESIGNATION/TERMINATION**

Brazelton, Carol	Custodian/FVHS/8.0	9/19/2014	PERS Retirement
Cerrato, David	Campus Supervisor/PVHS/8.0	6/05/2014	PERS Retirement
Folven, Lori	Cafeteria Assistant/CHS/2.0	10/03/2014	Resigned from LOA
Gallaway, Sherri	Cafeteria Assistant/CHS/2.0	10/06/2014	Voluntary Resignation
Herbert, Sandra	Sr Library Clerk/Neal Dow/5.5	10/29/2014	PERS Retirement
Herbert, Sandra	Library Media Assistant/Neal Dow/2.5	10/29/2014	PERS Retirement
Kelley, Keith	Telecommunications Specialist/M & O/8.0	10/10/2014	PERS Retirement
Reyez-Yanez, Karen	School Bus Driver-Type 2/Transportation/7.0	9/14/2014	Voluntary Resignation

**RESIGNED ONLY POSITION LISTED**

Coogan, Matthew	Campus Supervisor/FVHS/3.9	9/14/2014	Increase in Hours
Coogan, Matthew	Campus Supervisor/FVHS/1.3	9/14/2014	Voluntary Resignation
Coogan, Matthew	Campus Supervisor/FVHS/1.0	9/14/2014	Voluntary Resignation
Coogan, Matthew	Campus Supervisor/FVHS/1.0	9/14/2014	Voluntary Resignation
Corcoran, Carla	IPS-Healthcare/MJHS/5.5	9/28/2014	Increase in Hours
Dugan, Jeanne	Cafeteria Assistant/CJHS/1.5	9/28/2014	Increase in Hours
Frost, Catherine	Instructional Assistant/Hooker Oak/3.0	9/28/2014	Re-employment
Hassett, Debra	Cafeteria Assistant/Bakery/3.0	9/21/2014	Increase in Hours
Hernandez, Lucita	Cafeteria Assistant/Marigold/2.5	9/30/2014	Increase in Hours
Jenkins, Scott	IA-Special Education/Hooker Oak/6.0	9/17/2014	Increase in Hours
Poe, C. Renee	Cafeteria Satellite Mgr/CCDS/6.0	9/18/2014	Increase in Work Year
Whitman-Hall, Brittany	IPS-Classroom/Loma Vista/4.0	9/10/2014	Increase in Hours
Wilson, Lauren	IPS-Classroom/Loma Vista/4.0	9/14/2014	Increase in Hours
Wong Espinal, Marlia	IA-Bilingual/CJHS/4.0	9/21/2014	Increase in Hours
Wong Espinal, Marlia	IA-Bilingual/CJHS/1.0	9/21/2014	Voluntary Resignation
Wootten, Rebekah	IPS-Healthcare/Loma Vista/4.0	9/21/2014	Increase in Hours
Yates, Elsie	Cafeteria Satellite Mgr/Parkview/6.0	9/16/2014	Increase in Hours

**AGENDA ITEM:** Computers for Classrooms – Status Report

**Prepared by:** Jason Gregg, Director Information Technology

☐ Consent

Board Date October 15, 2014

☒ Information Only

☐ Discussion/Action

**Background Information**

On January 22, 2014, the Board approved a contract between CUSD and Computers for Classrooms. The previous agreement was a Memorandum of Understanding (MOU) which was in place for a number of years. At the Board meeting it was asked for the district to report and qualify what we received from Computers for Classrooms by reporting the number of computers and laptops we receive on a quarterly basis. This report is an update on what CUSD has received from Computers for Classrooms for the first quarter of the 2014-15 school year.

**Educational Implications**

CUSD now has over 5,800 computers on our network with nearly 4,000 checking in every day. The computers are used across the district in classrooms for teachers and students, libraries, computer labs and in school and district offices. We are now also needing to supply and support computers and laptops to Charter schools under CUSD.

**Fiscal Implications**

We pay Computers for Classrooms \$150,000 annually for their services. Just the first quarter of this school year, we have already received 505 laptops and PCs from Computer for Classrooms. If we paid \$250 for each computer, the district would have already paid \$126,250. These dollar figures do not include the numerous monitors, keyboards, mice, cables, dual video graphics cards, extra hard drives and other components we have also received from Computers for Classrooms.

**Additional Information**

The cost of refreshing CUSD computer and laptop hardware would take millions of dollars if we purchased new, used, or refurbished computers on a regular cycle. Without another plan and/or more resources for the laptops and computers in our classrooms, libraries, labs and offices, we need to foster our relationship and understand the great value we have for the \$150,000.



**AGENDA ITEM:** Accountability Progress and CAASPP Results Update

**Prepared by:** Michael Morris, Director

☐ Consent

Board Date October 15, 2014

☒ Information Only

☐ Discussion/Action

**Background Information**

The California Department of Education recently released the annual Accountability Progress Reports. The reports include the federal Adequate Yearly Progress (AYP) and Program Improvement (PI) status updates. This informational update to the Board will provide an overview of CUSD results. In addition, results for CUSD from the California Assessment of Student Performance and Progress (CAASPP) pencil-paper testing will be reported.

**Educational Implications**

State and federal accountability data are reviewed by district staff for planning and monitoring educational programs and strategies and to allocate resources to best support the improvement of CUSD students' academic achievement.

**Fiscal Implications**

Mandated Testing is reimbursed by the state.

## Adequate Yearly Progress (AYP)

Only high schools received a 2014 AYP report. High school AYP status is based upon students scoring proficient and above on the CAHSEE and CAPA as well as graduation rates. Use of API scores as an additional indicator for high school was eliminated for 2013-14. Title I schools and districts that did not receive a 2014 AYP report will retain the PI status from 2012-13.

School	ELA	Math	Grad Rate	All AYP
Chico High	No	No	Yes	No
Fair View	No	No	Yes	No
Inspire	Yes	Yes	Yes	Yes
Pleasant Valley	No	No	Yes	No

### 2013-14 – AYP Subgroup Data – ELA

School	White	Hispanic	Socioeconomically Disadvantaged
Chico High	Yes	Yes	No
Inspire	Yes	N/A	N/A
Pleasant Valley	Yes	No	No

### 2013-14 – AYP Subgroup data – Math

School	White	Hispanic	Socioeconomically Disadvantaged
Chico High	Yes	Yes	No
Inspire	Yes	N/A	N/A
Pleasant Valley	No	No	No

### 2013-14 – AYP Graduation Rate (class of 2012-13)

Chico Unified	Graduation Rate	Target	Met
Schoolwide	88.11%	84.53%	Yes
Asian	94.38%	86.99%	Yes
Hispanic	84.36%	83.48%	No
White	89.51%	85.30%	Yes
Socioeconomically Disadvantaged	81.61%	77.86%	Yes
English Learners	82.52%	79.48%	No
Students with Disabilities	65.54%	70.36%	Yes (5Y)**

<b>Chico High</b>	<b>Graduation Rate</b>	<b>Target</b>	<b>Met</b>
Schoolwide	92.19%	90.00%	Yes
Hispanic	90.36%	90.00%	Yes
White	94.25%	90.00%	Yes
Socioeconomically Disadvantaged	87.78%	89.05%	Yes (5Y)**
English Learners	89.47%	*	
Students with Disabilities	75.38%	*	

<b>Pleasant Valley</b>	<b>Graduation Rate</b>	<b>Target</b>	<b>Met</b>
Schoolwide	92.17%	90.00%	Yes
Hispanic	91.67%	87.79%	Yes
White	92.12%	90.00%	Yes
Socioeconomically Disadvantaged	89.33%	86.43%	No

<b>Inspire</b>	<b>Graduation Rate</b>	<b>Target</b>	<b>Met</b>
Schoolwide	98.92%	90.00%	Yes
White	98.67%	*	

\*Subgroups without a target graduation rate listed have less than 50 students and are not required to meet a target.

\*\*Subgroups meeting graduation rate targets via 5-year graduation rate raised their 2011-12 graduation rates by a minimum of 1.0% after students graduating after a fifth year of high school were included in the calculation.

## Program Improvement Status

<b>School</b>	<b>1<sup>st</sup> Yr in PI</b>	<b>13-14 PI Yr*</b>
Chapman	1999-2000	Year 5+**
Citrus	2003-2004	Year 5+**
McManus	2003-2004	Year 5+**
Rosedale	2003-2004	Year 5+**
Chico Unified	2004-2005	Year 3+**
Parkview	2004-2005	Year 5+**
Chico Junior	2006-2007	Year 5+**
Bidwell	2008-2009	Year 5+**
Fair View	2010-2011	Year 4
Neal Dow	2010-2011	Year 2
LCC	2011-2012	Year 2

\*PI status in 2013-14 is at the same level as 2012-13

\*\*District PI status advances to Year 3; School PI status advances to Year 5

## CAASPP Science Scores 2014 – CST/CMA/CAPA

### Grade 5 – Percent Proficient/Advanced

School	CST/CMA	CAPA
California	59.2%	69.7%
Chico Unified	65.1%	*less than 10 tested
Chapman	46.7%	*less than 10 tested
Citrus	33.3%	*less than 10 tested
Emma Wilson	75.4%	*less than 10 tested
Hooker Oak	66.7%	*less than 10 tested
Little Chico Creek	47.8%	*less than 10 tested
Loma Vista	N/A	*less than 10 tested
Marigold	71.4%	*less than 10 tested
McManus	44.4%	*less than 10 tested
Neal Dow	72.3%	N/A
Parkview	68.8%	N/A
Rosedale	66.2%	N/A
Shasta	71.6%	N/A
Sierra View	85.0%	*less than 10 tested

### Grade 8 – Percent Proficient/Advanced

School	CST/CMA	CAPA
California	64.7%	65.7%
Chico Unified	70.4%	82.0%
Bidwell	61.5%	*less than 10 tested
CAL	26.7%	N/A
Chico Junior	74.0%	*less than 10 tested
Marsh	82.3%	*less than 10 tested
Oakdale	36.4%	N/A

### Grade 10 – Percent Proficient/Advanced

School	CST/CMA	CAPA
California	55.1%	65.3%
Chico Unified	64.3%	*less than 10 tested
Chico High	64.0%	*less than 10 tested
Fair View	20.0%	N/A
Inspire	89.4%	N/A
Pleasant Valley	70.0%	*less than 10 tested

## CAASPP ELA/Math Scores 2014 - CAPA

10.1.2.  
Page 5 of 5

### Percent Proficient/Advanced

School	ELA	Math
California	59.2%	69.7%
Chico Unified	86.9%	76.6%
Chapman	*less than 10 tested	*less than 10 tested
Citrus	*less than 10 tested	*less than 10 tested
Emma Wilson	*less than 10 tested	*less than 10 tested
Hooker Oak	*less than 10 tested	*less than 10 tested
Little Chico Creek	*less than 10 tested	*less than 10 tested
Loma Vista	*less than 10 tested	*less than 10 tested
Marigold	*less than 10 tested	*less than 10 tested
McManus	*less than 10 tested	*less than 10 tested
Neal Dow	*less than 10 tested	*less than 10 tested
Parkview	*less than 10 tested	*less than 10 tested
Sierra View	100.0%	93.0%
Bidwell	*less than 10 tested	*less than 10 tested
Chico Junior	*less than 10 tested	*less than 10 tested
Marsh	91.0%	64.0%
Chico High	*less than 10 tested	*less than 10 tested
Pleasant Valley	*less than 10 tested	*less than 10 tested

## CA High School Exit Exam

### Grade 10 – Percent Passed

School	% Passed ELA	% Passed Math
California	83%	85%
Chico Unified	86%	90%
Chico High	89%	94%
Fair View	57%	53%
Inspire	95%	95%
Pleasant Valley	90%	93%
AFC/CAL	*less than 10 tested	* less than 10 tested

**AGENDA ITEM:** Resolution 1262-14, Red Ribbon Week Proclamation

**Prepared by:** David Scott, Assistant Superintendent

☐ Consent

Board Date October 15, 2014

☐ Information Only

☒ Discussion/Action

**Background Information:**

Red Ribbon Week is celebrated across the nation each year at the end of October for the purpose of increasing awareness of the importance of living a healthy life without the abuse of illegal drugs. The schools in the District will be celebrating this event with various activities from October 23 through October 31.

**Educational Implications:**

This resolution addresses Board Goal Number Two for the 2014-15 school year: "To provide a safe, healthy, and engaging environment for learning to take place."

Research has consistently demonstrated that academic performance is enhanced when students are healthy, connect to their school community, and drug free.

**Fiscal Implications:**

None

**CHICO UNIFIED SCHOOL DISTRICT  
2104 Red Ribbon Week Proclamation  
Resolution No. 1262-14**

**WHEREAS**, youth and adults will come together to create an awareness about positive and fun opportunities without the use of alcohol, tobacco, and drugs; and

**WHEREAS**, youth and adults in the Chico community come together in support of programs and activities that engage youth in building skills, attitudes, and behaviors that build a healthy community now and in the future; and,

**WHEREAS**, the National Red Ribbon Week will be observed in every community across America during Red Ribbon Week, October 23-31 with the theme ***Love Yourself, Be Drug-Free***; and

**WHEREAS**, during Red Ribbon Week parents, youth, businesses, law enforcement, schools, religious institutions, service organizations, social services, health services, media, and the general public will come together to demonstrate their commitment by wearing and displaying red ribbons during this week long celebration

**WHEREAS**, the Chico Unified School District is committed to promoting safe, drug-free and healthy lifestyles for all students and staff; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Chico Unified School District does hereby support October 23-31, 2014, as Red Ribbon Week, and encourages all citizens to support tobacco, alcohol, and other drug prevention programs and activities by making a visible statement and commitment towards promoting a healthy community.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, thereof, held on the 15<sup>th</sup> day of October, 2014.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Kathleen Kaiser, Ph.D. President

**AGENDA ITEM:** 2013-14 Unaudited Actual Financial Statements

**Prepared by:** Kevin Bultema

☐ Consent

Board Date 10-15-14

☐ Information Only

☒ Discussion/Action

**Background Information**

The Unaudited Actuals financial statements are the year-end reports representing the financial activity of the Chico Unified School District (CUSD) for the 2013-14 fiscal year ending June 30, 2014. Please note, the financial statements represent the financial position of the CUSD before the annual independent audit is complete.

**Educational Implications**

The proper accounting, reporting, and use of the district's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

**Fiscal Implications**

CUSD's ending general fund balance for both unrestricted and restricted programs is \$13,643,852 as of June 30, 2013. The unrestricted ending balance is \$8,348,693 and the restricted ending fund balance is \$5,295,159. For fiscal year 2013-14, CUSD is reporting a negative change in fund balance of -\$4,468,499 for unrestricted programs and a positive change of \$1,245,756 in restricted programs.

\*A detailed report of the Unaudited Actuals will be presented at the board meeting.



**AGENDA ITEM:     Phase 1D Cable Infrastructure Upgrades at Bidwell Jr. High  
Facilities Master Plan Quick Start Technology Project**

**Prepared by:     Julia Kistle, Director Facilities & Construction**

☐ Consent

Board Date October 15, 2014

☐ Information Only

☒ Discussion/Action

**Background Information**

On December 11, 2013, the CUSD Board of Education directed Staff to proceed with Phase 1 of the Facilities Master Plan (FMP). In accordance with the Uniform Public Construction Cost Accounting Act, a request for informal bids for the Phase 1D Cabling Infrastructure upgrades at Bidwell Jr. High was issued on September 30, 2014.

Responses were received on October 13, 2014. The lowest responsive bidder will be announced tonight.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

Facilities Master Plan Projects identified by the Board of Education will be funded with Measure E Bond funds. The use of these funds may facilitate leverage to gain additional funding from the State of California.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

**Recommendation**

It is recommended that the Board of Education authorize the Superintendent or designee to enter into a contract with the lowest responsive bidder for the Phase 1D Cable Infrastructure project at Bidwell Jr. High.

**AGENDA ITEM: Bidwell Jr. High Modernization Project**

**Prepared by: Julia Kistle, Director Facilities & Construction**

☐ Consent

Board Date October 15, 2014

☐ Information Only

☒ Discussion/Action

**Background Information**

On October 23, 2013, the Board approved Phase II (Jr. High Conversions) of the Facilities Master Plan. At the February 2014 Board meeting, Staff brought recommendations for architectural design firms for the Jr. High Conversions. Lionakis Architects was selected to design schematics for the Bidwell Jr. High project.

Tonight, a schematic design will be presented to the Board for approval.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

**Recommendation**

It is recommended that the Board of Education approve the schematic plans for the Bidwell Jr. High project and direct Staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval.

**AGENDA ITEM:** Chico Jr. High New Science Building and Modernization Project

**Prepared by:** Julia Kistle, Director Facilities & Construction

☐ Consent

Board Date October 15, 2014

☐ Information Only

☒ Discussion/Action

**Background Information**

On October 23, 2013, the Board approved Phase II (Jr. High Conversions) of the Facilities Master Plan. At the February 2014 Board meeting, Staff brought recommendations for architectural design firms for the Jr. High Conversions. Darden Architects was selected to design schematics for the Chico Jr. High project.

Tonight, a schematic design will be presented to the Board for approval.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

**Recommendation**

It is recommended that the Board of Education approve the schematic plans for the Bidwell Jr. High Project and direct Staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval.

**AGENDA ITEM:** Marsh Jr. High New Science Building Project

**Prepared by:** Julia Kistle, Director Facilities & Construction

☐ Consent

Board Date October 15, 2014

☐ Information Only

☒ Discussion/Action

**Background Information**

On October 23, 2013, the Board approved Phase II (Jr. High Conversions) of the Facilities Master Plan. At the February 2014 Board meeting, Staff brought recommendations for architectural design firms for the Jr. High Conversions. Rainforth Grau Architects was selected to design schematics for the Marsh Jr. High project.

Tonight, a schematic design will be presented to the Board for approval.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

**Recommendation**

It is recommended that the Board of Education approve the schematic plans for the Bidwell Jr. High project and direct Staff to proceed with design development resulting in construction documents for submittal to the Division of the State Architect for review and approval.

**AGENDA ITEM:**      **Student Calendar**

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**Prepared by:**      **Bob Feaster, Assistant Superintendent, Human Resources**

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☐ Consent

Board Date      October 15, 2014

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☐ Information Only

☒ Discussion/Action

**Background Information**

We are in the last year of a three (3) year cycle of the student calendar. We will be seeking community input regarding the student calendar for future years. We will advertise our invitation to contribute thoughts and ideas via the district website with a dedicated email address. The public will be informed via notifications that will appear on the District website, in school newsletters, a press release to local media outlets and prominent mentions in the Superintendent's Update.

The Board has the option to direct staff to come forward with calendar options for the next 3, 4 or 5 academic years or any time frame they choose.

The proposed timeline for the development and decision regarding student calendars is as follows

- **October – December:** Solicit, collect and analyze input from the community including but not limited to parents, employees, employee groups and students.
- **January (2015):** Staff will present options of the student calendar for the Board and the public to consider.
- **February (2015):** The student calendar will be on the Board meeting agenda for approval.

**Educational Implications**

We are required to provide a minimum of 180 student days. There are several mandated holidays to consider in building calendar options. Some are mandated to a specific date while we have some discretion on others. The placement of holidays and breaks may have an impact on student attendance and learning. Historically it has been important to secondary schools including staff and students to have the first semester end at the Winter break.

**Fiscal Implications**

Student attendance in the form of average daily attendance or ADA has an impact on the District's revenue. The student calendar may have some impact on student attendance. The Board will be provided with historical data and other input to consider in making its final determination.